Project Title: ________________________________________________________________

Principal Investigator/Project Director: ________________________________________

Dept. __________ Div/Campus __________________________ Phone ________________

Granting Agency: _____________________________________________________________

Deadline for Submission: receipt by ___________ or postmarked by__________________

Note: Please see “Proposal Submission Guidelines” on the Provost web site, for procedures and deadlines.

Project dates: start __________ end __________. Total # of years _________________

<table>
<thead>
<tr>
<th>Funds requested:</th>
<th>Direct Costs</th>
<th>Indirect Costs</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>$___________</td>
<td>$_____________</td>
<td>$___________</td>
</tr>
<tr>
<td>Total Project</td>
<td>$___________</td>
<td>$_____________</td>
<td>$___________</td>
</tr>
</tbody>
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Cost Sharing:

- _____ not required by granting agency
- _____ required; amount not specified
- Granting agency requires ______% cost sharing
- _____ In-kind match $___________ give budgeted amount for each year
- _____ Matching funds (cash) $___________

Pace Budget (s) from which all matching funds or cost sharing will be drawn from: _____________

NOTE: Approval of department chair and/or dean is required as to the availability of these institutional funds/services, as indicated by their sign off on this form.

Indirect Cost: If you have not requested the full Pace University Indirect Cost Rate (62.6% on campus; 34.7% off campus), give reason:

- _____ Granting Agency limits Indirect Cost to _______%
- _____ Granting Agency will not provide any Indirect Cost
- _____ Granting Agency will allow overhead of _______%
- _____ Other (explain) _________________________________________________________

Does this proposal require:

- _____ creation of new organizational units?
- _____ creation of new academic programs?
- _____ hiring of additional personnel?
- _____ equipment purchase requiring installation and/or maintenance costs?
- _____ human subjects review?
- _____ new or renovated facilities?
- _____ certification of animal care and use protocol?
### Salary Information: For each faculty participant, give:

<table>
<thead>
<tr>
<th>Name</th>
<th>Academic Year % time on project</th>
<th>Summer % time/# months</th>
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I understand that salaries and benefits in sponsored project budgets may be estimates or projections, and that actual salaries paid and benefits must conform to Pace personnel policy.

I understand that I will not be devoting more than 100% of my regular contractual time to the total of my teaching, sponsored research/training and administrative duties, except for special circumstances in which the donor agency allows, and University permission is obtained, for such an arrangement.

I understand that University sponsored research/training are subject to Pace’s Intellectual Property/Copyright Policy (including royalty sharing).

Date: ________________ _____________________________
Signature of Principal Investigator (P.I.)/Project Director (P.D.)

This project has my approval. I have reviewed the budget and determined that the items listed as the University’s contribution are acceptable, and will be covered by: ____________ departmental budget ____________ dean’s budget ____________ other, if actual cash outlay or staffing changes are required.

(Please attach memo explaining how these items will be covered.)

*Date
departmental budget
dean’s budget other*

*Signatures to be obtained by P.I./P.D. prior to submission of budget to our Office and/or Pace’s Budget Office.*

University Endorsements:

Associate Provost for Sponsored Research and Economic Development ____________________________

Budget Office ____________________________

Provost or other Authorized Official ____________________________

Return to: Dr. Victor Goldsmith, Associate Provost for Sponsored Research & Economic Development or Mr. Edward Leight, Director for Sponsored Research Administration, Pace Plaza, 2nd Floor, W-207, PNY

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As of 7/8/03