Come Learn with Us
Spring 2004

- RN Nurse Refresher Program
- Nurse Practitioner Clinical Skills Update Series:
  - Suturing Interpretation
  - X-Ray Interpretation
- Care of the Postsurgical Patient
- Venipuncture and IV Therapy Skills
- Parish Nursing Certificate Program
- Barrier Precaution and Infection Control
- Preceptor Workshop: You’re Helping Them… Who’s Helping You?
- Rashes in School-Aged Children and Adolescents
- Physical Assessment of the Adult
- Physical Assessment of the Child
- School Nurse Certificate Series Program
- EKG Interpretation
- The American Heart Association:
  - Basic Cardiac Life Support Healthcare Provider Course
  - Basic Cardiac Life Support Healthcare Provider Recertification
  - Advanced Cardiac Life Support
  - Advanced Cardiac Life Support Recertification
  - PALS Provider
  - PALS Provider Certification Course
- NCLEX—RN
- NCLEX—PN
- Focused Clinical Assessment of the Heart and Lungs
- Second Annual Institute for Professional Nursing Educators
- Legal Nurse Consultant Program
- Ethics Recognized by the New York State Board of Nursing—Web
- Home Health Care Nursing—Web
- Spanish for the Health Care Provider
- Save the Dates
RN NURSE REFRESHER PROGRAM

CLASSROOM COMPONENT

We are in a nursing shortage crisis! This is the ideal time for the registered nurse to return to the workforce. If you are a currently licensed but inactive registered nurse who wishes to return to clinical practice, our nurse refresher course may be just what you need. Our focus is on the nursing care of hospitalized adult medical/surgical clients. Our curriculum focuses on what the RN returning to work really needs to know.

The didactic component will feature lecture and discussion as well as hands-on learning experience and simulated practice in the nursing lab. Distinguished faculty include Margaret Turiano, MS, RNCS, a clinical staff nurse at White Plains Hospital. A lively, warm instructor, Turiano will make even the most hesitant returning nurse feel welcome and develop confidence in her skills once more.

REGULAR FEE: $719 if registered and paid less than 14 days before the session begins
EARLY BIRD FEE: $699 if registered and paid 14 days before the course begins

DATES: Eight Fridays, March 26; April 2, 16, 23, 30; May 7, 14, 21, 2004
TIME: 9:30 a.m.–3:00 p.m.
PLACE: Learning Resource Center, Lienhard Hall, Pleasantville

CARE OF THE POST SURGICAL PATIENT

To maximize your learning experience, a corresponding clinical is offered to all participants who are currently taking the didactic component of our Nurse Refresher Program. Participation is limited at each agency to enable you to be provided with hands-on clinical experience administered and supervised by highly qualified nurse educators/preceptors. Register early!

Admission Criteria
Active NYS RN License and Malpractice Insurance; NYS-approved training in BPRC (within 4 years as mandated by NYS); health clearance (fluor in English, physical and cognitive requirements for an RN, per American Disabilities Act); CPR Certification (Professional Rescuer). Note: All required admission criteria documentation must be received by March 12, 2004, or you will NOT be able to participate in the clinical course component!

DATES: Six Tuesdays and Wednesdays
April 13, 14, 20, 21, 27, 28; May 4, 5, 11, 12, 18, 19, 2004
HOURS: 90 clinical hours. You will work the eight-hour shift of your clinical preceptor, either 7-3 or 8-4.

PARTICIPATING CLINICAL SITES:
Burke Rehabilitation Center, White Plains, NY; New York Presbyterian, New York, NY; Montefiore Medical Center, Bronx, NY; Sound Shore Medical Center, New Rochelle, NY; Westchester Medical Center, Valhalla, NY; and Nyack Hospital, Nyack, NY. Note: Although every effort will be made to place you at agency requested, we cannot guarantee it.

EARLY BIRD FEE: $699 if registered and paid 14 days before the course begins
REGULAR FEE: $719 if registered and paid less than 14 days before the course begins

NURSE PRACTITIONER CLINICAL SKILLS UPDATE SERIES: SUTURING AND/OR X-RAY INTERPRETATION

Developed in response to the request of Nurse Practitioners for clinical updates and hands-on skills practice, each of these sessions will enable NPs to refresh and/or strengthen their skills in suturing and x-ray interpretation. The two sessions will include a didactic presentation as well as "hands-on" practice in either suturing or interpreting x-rays. Each group will be limited in size to facilitate the practice component, and early registration is encouraged.

DATE: Saturday, April 17
PLACE: Pace University, New York City
FEE: Session I: $74; Session II: $74; $134 when registered at the same time for both sessions
REGISTRATION DEADLINE: March 26, 2004
PRESENTER: Robert D. Donaldson, RN, MS, FNP
Adjunct Faculty, NP Program, Lienhard School of Nursing

SESSION I: SUTURING INTERPRETATION
TIME: 9:00 a.m.–12:30 p.m.
CONTACT HOURS: 3.6
Note: Please bring a pig's foot to practice suturing.

SESSION II: X-RAY INTERPRETATION
TIME: 1:00 p.m.–4:30 p.m.
CONTACT HOURS: 3.6

PLEASE NOTE: To maximize the hands-on practice component of each session, group size is limited to 18 participants in each session. Sorry, but there are no discounts for these sessions except the dual-registration discount.

CARE OF THE POST SURGICAL PATIENT

Program objectives include discussion of:
• The effects of anesthesia on both the healthy and multi-system involved patient.
• Assessment parameters for the postoperative patient.
• Management of the patient recovering from various orthopedic procedures.
• The type of anesthetic agents used and the nursing management of patients recovering from anesthesia.
• The management of the patient recovering from major abdominal surgery, in particular, Bariatric procedures.
• Age-related complications, post-surgery.
• Indications for PCA and care of the patient receiving PCA.

Target Audience: Nurses that work in PACU, Ambulatory Care, ICU, Step-Down, Surgical and/or any nurse that works with post-operative patients.

DATE: Wednesday, April 7, 2004
TIME: 9:00 a.m.–4:00 p.m.
PLACEMENT: Pleasantville Campus
EARLY BIRD FEE: $134 if registered and paid more than 14 days before session begins
REGULAR FEE: $144 if registered and paid less than 14 days before session begins
VENIPUNCTURE AND IV THERAPY SKILLS FOR PROFESSIONAL NURSES

Do you need to know how to draw blood or how to become more proficient in starting IVs? Do you need to improve or refresh your IV skills and techniques and see what new equipment is being used? Are you studying for the IV certification exam? Do you want to improve your IV technique? Are you moving into an IV specialty area and need to know how to do venipuncture?

If you answered yes to any of these questions, then this is the workshop for you! This introductory-level course is designed for professional nurses in any clinical setting who need to know how to do venipuncture and how to start and manage peripheral IVs. It will include a supervised hands-on practicum session with ample opportunity to practice venipuncture and IV insertion using butterflies and angiocaths on mannequins.

**Distinguished Faculty:**

**Tracey Bowen-Emmanuel**, MSN, RN, CEN, is currently working per diem in the Emergency Department at the Westchester Medical Center. She has also has several years experience in the coordination of home infusion therapy.

**Christine Iurato**, BS, RN, CRNI, is currently a consultant for Health Care Management.

Both instructors are experienced in teaching venipuncture and IV therapy skills; each session will be taught by one of the two instructors.

**Session I**  
**Session II**  
**Session III**  
**Session IV**

**Tuesday, March 16, 2004**  
**Saturday, April 17, 2004**  
**Monday, May 3, 2004**  
**Saturday, May 22, 2004**

9:00 a.m. – 3:00 p.m.  
9:00 a.m. – 3:00 p.m.  
9:00 a.m. – 3:00 p.m.  
9:00 a.m. – 3:00 p.m.

**Learning Resource Center, 1st floor**  
**Learning Resource Center, 1st floor**  
**Learning Resource Center, 3rd floor**  
**Hudson Valley Center Campus**

**Lienhard Hall, Pleasantville Campus**  
**Lienhard Hall, Pleasantville Campus**  
**New Windsor, NY**  
**Center Campus, NYC Campus**

**CONTACT HOURS:** 6

**EARLY BIRD FEE:** $154 if registered and paid at least 14 days before the session of your choice

**REGULAR FEE:** $174 if registered and paid less than 14 days before the session of your choice

**SPECIAL NOTES:** Registration is limited to a maximum of 16 participants per session. Sorry but there are NO other discount rates on this program except for the early bird fee.

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PARISH NURSING CERTIFICATE PROGRAM

A Professional Development Conference for Registered Nurses Interested in Parish Nursing and Congregational Health

The parish nurse is a registered nurse who, as a member of the ministerial team of a congregation, provides holistic nursing services to the members of that congregation. Parish nurses promote wellness by holistically addressing the physical, emotional, and spiritual needs of the congregation members. They do not compete with public health or community health services, but rather they work with them as colleagues to enhance health care delivery to members of their faith community.

This three-day conference will explore the concept of parish nursing and provide strategies (including finances and budgeting) for beginning a congregational health ministry. The role of the parish nurse as a coordinator, counselor, and educator will be explored. A panel of experienced parish nurses will share their personal journey and provide strategies for success that can only come from a lived experience.

**CLASS DATES:** April 23, 24; May 7, 8, 2004

**TIME:** 9:00 a.m. – 5:00 p.m.

**LOCATION:** Pleasantville Campus

**CONTACT HOURS:** 30

**EARLY BIRD FEE:** $419 if registered and paid at least 14 days before the first day of conference

**REGULAR FEE:** $429 if registered and paid less than 14 days before the first day of conference (includes continental breakfast)

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**SAVE THE DATES**  
Parish Nursing Certificate Program  
**April 17, 24; May 1, 2004**
The purpose of this workshop is to prepare the staff RN as a preceptor for newly hired nurses during the orientation period.

Objectives:
1. Identify the three primary roles of a preceptor
2. Distinguish how a preceptor's role differs from that of a staff nurse
3. Discuss the preceptor's responsibility as staff nurse role model
4. Explain the role of the preceptor as facilitator of socialization
5. Demonstrate how to assist preceptees in identifying their learning needs
6. Demonstrate how to work with preceptees in planning learning experiences
7. Demonstrate how to implement learning plans with a preceptee
8. Demonstrate how to constructively evaluate a preceptee's performance
9. Discuss strategies for working effectively with preceptees

Distinguished Faculty: Lisa Galante, MS, APRN, BC, is an AACN Board Certified educator with over thirteen years of teaching experience in both the academic and clinical areas. In nursing for over 25 years, much of it in critical care, she is a clinical nurse specialist in med/surg and holistic nursing. The orientation experience is an integral part of her responsibilities as a staff development educator.

Distinguished Faculty: Lois Van Fleet, RN, MPH, CIIC, infection control practitioner at Burke Rehabilitation Hospital in White Plains, NY.

Mary Walsh, MSN, RN, CEN, chief nurse and director, Patient Care Services at the Petrie Division of the Beth Israel Health Care System in New York City.

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<tr>
<th>SESSION</th>
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<th>TIME</th>
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<tr>
<td>1</td>
<td>March 20, 2004</td>
<td>10:00 a.m.–1:00 p.m</td>
<td>Pleasantville</td>
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<tr>
<td>2</td>
<td>April 14, 2004</td>
<td>4:00 p.m.–7:00 p.m</td>
<td>New York City</td>
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<td>3</td>
<td>April 20, 2004</td>
<td>5:30 p.m.–8:30 p.m</td>
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<td>May 18, 2004</td>
<td>4:30 p.m.–7:30 p.m</td>
<td>Pleasantville</td>
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<td>June 21, 2004</td>
<td>4:00 p.m.–7:00 p.m</td>
<td>New York City</td>
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<td>6</td>
<td>September 21, 2004</td>
<td>4:30 p.m.–7:30 p.m</td>
<td>Pleasantville</td>
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<td>7</td>
<td>October 16, 2004</td>
<td>10:00 a.m.–1:00 p.m</td>
<td>Hudson Valley Center</td>
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<tr>
<td>8</td>
<td>November 6, 2004</td>
<td>10:00 a.m.–1:00 p.m</td>
<td>Pleasantville</td>
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Early Bird Fee: $39 if registered and paid at least 14 days before the session you select
Regular Fee: $49 if registered and paid less than 14 days before the session you select

Contact Hours: 3

Please Note: Latecomers will not be admitted once the program begins. Those who leave early will not be issued a certificate per the NYS Education Department requirement.

This course is available on the Web and also as a self-learning take-home course. Please call the program manager at (914) 773-3358 for more information regarding these two new unique concepts.
UPDATE ON RASHES IN PRESCHOOL AND SCHOOL-AGED CHILDREN AND ADOLESCENTS

Target Audience: This workshop would be most appropriate for registered nurses/nurse practitioners who work with children in any and all clinical settings, including schools, clinics/ambulatory care/primary care, health departments, and home care. It would also be appropriate for acute care pediatric nurses who need to update their clinical skills in the identification of childhood rashes.

Are you a pediatric nurse who needs a clinical update on the most common rashes you are likely to find in your pediatric population? As a school nurse, are you the least bit hesitant in your clinical decision-making when children present with a rash in school—do you know what their disposition should be, whether you should allow them to remain in school or send them home? Do you need to know more about the exanthematous diseases of childhood as well as other troublesome rashes? Would you like to refresh and update your clinical skills in identifying rashes in preschool, school-aged, and adolescent patients? If you answered yes to just one of these questions, then you cannot afford to miss this timely and important workshop!

Objectives
1. Differentiate skin rashes caused by bacterial infections commonly seen in childhood, including impetigo and scarlet fever.
2. Differentiate among skin rashes caused by exanthematous diseases commonly seen in childhood, including varicella, rubella, fifth disease, rubella, hand-foot-mouth disease, herpetic gingivostomatitis, and herpes simplex.
3. Differentiate among other troublesome rashes such as poison ivy/oak/sumac, lyme disease, tinea capitis/corporis, and scabies.

Distinguished Faculty: Catherine L. Hopkins, MSN, RN, FNP, is currently director of Community Outreach at St. Joseph’s Medical Center in Yonkers, where she provides primary health services and manages four school-based clinics in the Yonkers School System.

DATE: Thursday, April 22, 2004
TIME: 9:30 a.m.–4:00 p.m.
CONTACT HOURS: 6.6 contact hours
PLACE: Pleasantville Campus
EARLY BIRD FEE: $134 (includes continental breakfast) if registered and paid more than 14 days before the session begins
REGULAR FEE: $154 (includes continental breakfast) if registered and paid less than 14 days before the session begins

PHYSICAL ASSESSMENT OF THE ADULT

Do you need physical assessment skills to perform better in your present job or to qualify for a new job? Do you need to increase your competency to do physical assessments at work on a routine basis, or to perform physical exams as screening before referral to MD? Do you need to feel more comfortable and secure in what you document on an assessment? Do you need to be able to identify normal findings and know when to call the physician? Do you need a basic physical assessment to enter an advanced nursing program? Or perhaps you are planning to take the Regents External Degree and need physical assessment skills to pass the test? If you answered yes to any of these questions, then this is the program for you!

This very highly rated program designed to introduce participants to physical assessment skills covering the major body systems in normal, healthy adults. History taking, inspection, auscultation, percussion, and palpation will be reviewed, enabling participants to assess normal findings. There will be supervised practice sessions in the nursing lab, enabling participants to acquire and develop their physical assessment skills.

Distinguished Faculty: Debbie Kelly, MS, RN, CS, FNP, is a certified nurse practitioner at Beth Israel Medical Center in New York. Catherine Hopkins, MSN, RN, FNP, is currently the director of Community Outreach at St. Joseph’s medical Center in Yonkers. Teri Lukin, MS, RN, FNP, is a nurse practitioner and manager of health services at Time Inc., in New York City. Andria Bucher, MS, RN, FNP, is a nurse practitioner employed by Park Avenue Agency.

<table>
<thead>
<tr>
<th>Session I</th>
<th>Session II</th>
<th>Session III</th>
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<tr>
<td>DATE:</td>
<td>Four Fridays</td>
<td>Four Saturdays</td>
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<tr>
<td></td>
<td>April 23, 30, May 7, 14, 2004</td>
<td>May 22, 29, 2004</td>
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<td>TIME:</td>
<td>8:30 a.m.–4:00 p.m.</td>
<td>8:30 a.m.–4:00 p.m.</td>
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<td>CONTACT HOURS:</td>
<td>3.4</td>
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<td>PLACE:</td>
<td>Learning Resource Center</td>
<td>Hudson Valley Center Campus</td>
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<td>41 Park Row, 3rd floor, Pleasantville Campus</td>
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EARLY BIRD FEE: $124 if registered and paid 14 days before the session begins.
REGULAR FEE: $154 if registered and paid less than 14 days before the session begins.

NOTE: Registration will be limited to 28 participants for Sessions I and II, on a first-come, first-served basis. Sorry, but there are NO discount rates on this program except the Early Bird Fee.

PHYSICAL ASSESSMENT OF THE CHILD

Do you need pediatric physical-assessment skills to enhance performance in your present job or to qualify for a new job in ambulatory/primary care or home care? Do you need to increase your competency to do pediatric physical assessments at work on a routine basis, or to perform physical exams in the ICU, ER, OR, or RR? Do you need to feel more confident and secure in what you document on a child’s assessment? If you answered yes to any of these questions, then this is the workshop for you!

This program is designed to introduce nurses to pediatric physical-assessment skills covering the major body systems in normal, healthy children. History taking, inspection, auscultation, percussion, and palpation will be reviewed, enabling participants to distinguish normal from abnormal findings.

Distinguished Faculty: Angela Diano

DATE: Fridays and Saturdays, April 23, 24, 30, May 1, 2004
TIME: 9:00 a.m.–4:00 p.m.
CONTACT HOURS: 31.2
PLACE: Pleasantville Campus
EARLY BIRD FEE: $384 if registered and paid 14 or more days before session begins
REGULAR FEE: $404 if registered and paid less than 14 days before session begins

SCHOOL NURSE CERTIFICATE SERIES PROGRAM

The Center for Continuing Education in Nursing and Health care is proud to present the School Nurse Certificate Series Program, developed by a committee of school nurses for a very special nurse—the School Nurse! The 12-week, three-hour evening sessions address key areas unique to the educational needs of the school nurse, across all practice settings and client age spans.

Nurses working in pediatrics, regardless of the practice setting, may also benefit from attending one or all of the modules.

Conveniently scheduled, the 12-week School Nurse Certificate Series Program is to meet approximately every other Tuesday, 4:30 p.m.–7:45 p.m., on the Hudson Valley Center Campus, throughout the school calendar year. Mix and match classes based on your individual needs and/or interests. Attend all 12 sessions and receive a School Nurse Certificate, 43.2 contact hours in total. Attend one or more classes and receive 3.6 contact hours per class.

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<th>SESSION DATE</th>
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<tr>
<td>March 16, 2004</td>
<td>Emergency Disaster Planning</td>
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<td>March 30, 2004</td>
<td>ADD, ADHD, Pervasive Management Update</td>
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<td>April 13, 2004</td>
<td>Nutritional Considerations of the School-Aged Child</td>
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<td>April 27, 2004</td>
<td>Automatic, External Defibrillators</td>
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<td>May 11, 2004</td>
<td>What’s New with Seizure and Diabetes Management</td>
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<tr>
<td>May 25, 2004</td>
<td>Recognizing Communicable Diseases</td>
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<tr>
<td>June 8, 2004</td>
<td>Medication Update: Oldies but Goodies, and So Much More</td>
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<tr>
<td>June 22, 2004</td>
<td>Sports Injuries</td>
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<td>September 14, 2004</td>
<td>Oxygen Management, Tracheostomy Care, and Suctioning</td>
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<td>September 28, 2004</td>
<td>Asthma on the Rise</td>
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<td>October 12, 2004</td>
<td>Caring for the Child with an Ostomy</td>
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<td>October 26, 2004</td>
<td>What is New in Psychiatric Illness in Children and Adolescents</td>
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EARLY BIRD FEE: $54 per class if registered and paid at least 14 days before day of class
REGULAR FEE: $63 per class if registered and paid less than 14 days before day of class
SPECIAL FEE: Register for all 12 sessions at the same time and receive a 10% discount
PLACE: All sessions are on the Hudson Valley Center Campus, New Windsor, NY

SAVE THE DATE
17th Annual QI Conference
November 10, 2004

SAVE THE DATE
20th Annual School Nurse Conference
October 20, 2004
BCLS Healthcare Provider Course is designed to teach the skills of CPR for victims of all ages (including ventilation with a barrier device, a bag-mask device, and oxygen); use of an automated external defibrillator (AED); and relief of foreign-body airway obstruction (FBAO). It is intended for participants who provide health care to patients in a wide variety of settings, including in-hospital and out-of-hospital. For certified or noncertified, licensed or nonlicensed health care professionals.

Written/Skills Exam: Required for card completion

Student Materials Provided: AHA BLS Provider Manual

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<tr>
<th>Session I</th>
<th>March 20, 2004</th>
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<tr>
<td>Session II</td>
<td>April 15, 2004</td>
<td>New York City Campus</td>
<td>9:00 a.m.–5:00 p.m</td>
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<td>Session III</td>
<td>May 8, 2004</td>
<td>Hudson Valley Campus</td>
<td>9:00 a.m.–5:00 p.m</td>
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EARLY BIRD FEE: $104 if registered and paid at least 14 days before session begins
REGULAR FEE: $114 if registered and paid less than 14 days before session begins

EKG INTERPRETATION

This course is designed for nurses and/or health care providers who have little to no EKG interpretation experience. This course is designed to present information necessary to interpret electrocardiograph rhythms originating within the cardiac system and/or initiated by pacemaker therapies. Previous knowledge of cardiac anatomy and physiology is helpful but not required. Content areas include:

- Introduction to Cardiac Electrophysiology
- Determination of Rate, Rhythm, P wave, PR Intervals, QRS complex
- ST segment, QT intervals
- Arrhythmias originating in the Sinus and AV node, including Junctional Rhythms and Pacemaker Rhythms, Atria, and Ventricles
- Treatment modalities, including ACLS protocol

Distinguished Faculty: Cindy M. Johnson, BSN, RN

DATE: May 4, 5, 2004
TIME: 9:30 a.m.–4:00 p.m
CONTACT HOURS: 16.8
PLACE: Hudson Valley Center
New Windsor, NY
EARLY BIRD FEE: $204 if registered and paid 14 days before start date of session
REGULAR FEE: $224 if registered and paid less than 14 days before start date of session

SAVE THE DATE 18th Annual Staff Development Conference
October 27, 2004

THE AMERICAN HEART ASSOCIATION
BASIC CARDIAC LIFE SUPPORT
HEALTHCARE PROVIDER COURSE

BLS Healthcare Provider Recertification Course

Distinguished Instructors: Provided by Lean ACLS, LLC
ADVANCED CARDIAC LIFE SUPPORT

ACLS Provider Course is designed to provide the knowledge and skills needed to evaluate and manage the first ten minutes of an adult cardiac arrest: 1) information needed to recognize types of prearrest emergencies (bradycardia, stable tachycardia, unstable tachycardia, and acute coronary syndromes) and stroke; 2) information and strategies to prevent an arrest; and 3) the cognitive and psychomotor skills needed to resuscitate and stabilize adults in respiratory failure or cardiopulmonary arrest.

Intended Audience: Personnel staffing emergency, intensive care or critical care departments; emergency medical providers, such as physicians, nurses, emergency technicians, paramedics, respiratory therapists, and other professionals who may have a need to respond to a cardiovascular emergency.

Student Materials Provided: American Heart Association ACLS Provider Manual

Written/Skills Exam: Required for completion card

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<th>May 25, 26, 2004</th>
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<tr>
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EARLY BIRD FEE: $284 if registered and paid at least 14 days before class begins
REGULAR FEE: $294 if registered and paid less than 14 days before class begins

PALS PROVIDER

The goal of the American Heart Association, Pediatric Advanced Life Support Course is to provide the learner with (1) information needed to recognize infants and children at risk for cardiopulmonary arrest; (2) information and strategies needed to prevent cardiopulmonary arrest in infants and children; and (3) the cognitive and psychomotor skills needed to resuscitate and stabilize infants and children in respiratory failure, shock, or cardiopulmonary arrest.

Intended Audience: Pediatricians, house staff, emergency physicians, family physicians, nurses, paramedics, respiratory therapists, and other healthcare providers who are responsible for the well-being of infants and children.

Student Materials Provided: American Heart Association PALS Text

Written/Skills Exam: Required for completion card

<table>
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EARLY BIRD FEE: $284 if registered and paid at least 14 days before session begins
REGULAR FEE: $294 if registered and paid less than 14 days before class begins

PALS CERTIFICATION COURSE

<table>
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EARLY BIRD FEE: $284 if registered and paid at least 14 days before class begins
REGULAR FEE: $294 if registered and paid less than 14 days before class begins

ACLS RECERTIFICATION COURSE

<table>
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EARLY BIRD FEE: $184 if registered and paid at least 14 days before class begins
REGULAR FEE: $194 if registered and paid less than 14 days before class begins

Geriatric Specialist Certificate Series
Starts April 4, 2004
NCLEX-RN LICENSURE EXAMINATION REVIEW
COMPREHENSIVE FORMAT

If YOU want a review that is DIFFERENT from the others:

• Using the NCLEX-RN examination blueprint, Pace’s review format includes a comprehensive approach that incorporates pharmacology, supervision, delegation, and management throughout content areas.

• Pace’s revised format includes comprehensive pharmacology, supervision, and delegation review throughout areas.

• Pace provides you with shorter, more convenient sessions held over several weeks, without pressure to give you time to absorb materials, review your notes, and think.

• Pace gives you the most for your money, with total in-class time of 54 hours, as well as two convenient locations and your choice of day or evening sessions.

• Pace’s 700+ original, multiple-choice questions reflect the computerized exam and the revised test plan including supervision and delegation.

If YOU want to know what STUDENTS say about Pace’s review:

• “Do not miss one single minute! It was very helpful. Thank you!”

• “Take the Pace University’s NCLEX-RN review course. It is the best. It really works! Excellent test-taking strategies review.”

• “I closed my eyes and actually heard the instructor’s voice in my head! Take the review course very seriously. Listen to the instructors very carefully. They are the best.”

If YOU are still undecided, consider these additional BENEFITS:

• Pace surveyed over 100 people who took our review in June 2003. OVER 99.4 PERCENT PASSED their NCLEX-RN!

• Pace faculty feel that it is so important that NCLEX-RN review students learn proven test-taking strategies and skills that we have included a full day, highly interactive session to our review.

• Pace gives you a 400-page NCLEX-RN review book to reduce your note-taking and increase your time for listening and understanding. Let us show you what and how to study.

• Pace stresses how to answer NCLEX-RN test questions, including the new alternate item format questions, how you can eliminate wrong choices and select the one best answer. Let us help you learn from your mistakes!

• Pace encourages you to tape record review classes to facilitate your own studying at home right up to the exam.

• GUARANTEE: If you do fail the exam (which we do not expect!), we are so sure of the quality of our review that we can offer you the chance to repeat this course at the nominal cost of only $75 (includes the cost of a new book!). Complete details will be included in the course packet you receive on the first day of the review.

Session A: Dates and Times Pleasantville campus

Wed., Thurs., Fri. June 2, 3, 4, 2004 9:00 a.m.–1:00 p.m.
Tue., Wed., Thurs. June 8, 9, 10, 2004 9:00 a.m.–1:00 p.m.
Mon., Tues., Wed., Thurs. June 14, 15, 16, 17, 2004 9:00 a.m.–1:00 p.m.
Mon., Tues. June 21, 22, 2004 9:00 a.m.–1:00 p.m.
Wed. June 23, 2004 9:00 a.m.–4:00 p.m.

Session B: Dates and Times New York City campus

Mon., Tues., Wed., Thurs. June 14, 15, 16, 17, 2004 5:00 p.m.–9:00 p.m.
Mon., Tues., Wed., Thurs. June 21, 22, 23, 24, 2004 5:00 p.m.–9:00 p.m.
Fri. June 25, 2004 9:00 a.m–4:00 p.m.
Mon., Tues., Wed. June 28, 29, 30, 2004 5:00 p.m.–9:00 p.m.
Thurs. July 1, 2004 5:00 p.m.–9:00 p.m.

Session C: Dates and Times New York City campus

Fri. August 20, 2004 9:00 a.m.–5:00.m.
Mon., Tues., Wed., Thurs., Fri. August 23–27, 2004 9:00 a.m.–5:00 p.m.
Mon., Tues. August 30, 31, 2004 9:00 a.m–5:00 p.m.

EARLY BIRD FEE: $419 if registered and paid on or before May 5, 2004
REGULAR FEE: $439 if registered and paid after May 5, 2004

NOTE: PAYMENT MUST BE MONEY ORDER, CERTIFIED CHECK, OR CREDIT CARD ONLY. NO personal checks can be accepted for regular fee.

GROUPS: Attractive group rates are available! Call (914) 773-3358 for further information.

DEADLINES: Refund deadline is Wednesday, May 12, 2004. Please note that any refunds for this course are subject to a $75 nonrefundable administrative fee. Registrations received after Wednesday, May 12, 2004, are nonrefundable. Register EARLY to guarantee your space. Registrations are accepted on a first-come, first-serve, space-available basis only. You must show your confirmation slip to be admitted to this class. Call (914) 773-3720 if you do not receive it.
NCLEX-PN LICENSURE EXAMINATION REVIEW

Are you ready for the NCLEX-PN computerized adaptive test? Do you need to review and reinforce what you are learning in LPN school to pass the computerized PN exam? Would you like to learn more about the areas you may have had problems with in school, such as med-surge or pharmacology? Are you trying to improve your readiness for the PN exam by learning more about those specific areas NCLEX-PN is most likely to ask you about? Do you need to learn how to understand the NCLEX-PN examination questions so you can answer them correctly? If you answered yes to these questions, then you cannot miss our 40-hour NCLEX/PN Review Class!

On the first day of the review, each participant will receive a Comprehensive Outline/Study Guide. Our team of expert faculty, who know how to help participants best prepare for the exam, will review the most important content in the areas of med-surg, obstetrics and pediatrics, and interpersonal skills; each section will also emphasize the most important pharmacology content you must know to pass NCLEX/PN. There is also a special session on test-taking skills specific to the computerized exam! Participants are also given the opportunity to practice with over 250 SAMPLE TEST QUESTIONS throughout the review, applying principles of test-taking to NCLEX-PN examination questions in all content areas; please note that all sample test questions have been revised to reflect the new format for the computerized exam. Finally, we encourage all participants to TAPE RECORD our classes to facilitate their own further study and review!

Would you like to know what our participants said about Pace's PN review class?

• "The instructors covered everything on the boards. They put me at ease and helped me to understand the material better!"

• "This is the best place to come if you really need a review!"

• "My personal objective is to be the best LPN I can. I want to be prepared to pass the state board exam!"

DATES: Wednesday, July 7, 2004
         Obstetrical Nursing
Thursday, July 8, 2004
         Pediatric Nursing
Tuesday, July 13, 2004
         Med/Surg Nursing
Thursday, July 15, 2004
         Med/Surg Nursing
Friday, July 16, 2004
         Psychiatric Nursing and Test Taking Skills

TIME: 9:00 a.m.–5:00 p.m. daily for all classes

PLACE: 1 Pace Plaza, New York City (across from City Hall and the Brooklyn Bridge)

EARLY BIRD FEE: $404 if registered and paid on or before June 7, 2004
REGULAR FEE: $424 if registered and paid after June 7, 2004

Note: No personal checks accepted after June 7, 2004

FOCUSED CLINICAL ASSESSMENT OF THE HEART AND LUNGS

Designed for professional nurses who need to know how to assess a client’s heart and lungs, this hands-on workshop will focus on clinical assessment skills. This workshop will enable participants to obtain an accurate database, to detect common deviations from the norm, to communicate findings to peers/colleagues, and to document findings in a professional manner. As a unique feature, participants at this workshop will have the opportunity to work with our cardiac simulator, which demonstrates different heart ailments for a truly extraordinary learning opportunity!

SESSION 1
Learning Resource Center, Lienhard Hall
Pleasantville, NY
March 27, 2004
9:30 a.m.–4:00 p.m.

SESSION 2
Hudson Valley Center
New Windsor, NY
June 16, 2004
9:30 a.m.–4:00 p.m.

CONTACT HOURS: 6.6
EARLY BIRD FEE: $244 if registered and paid 14 days or more before program
REGULAR FEE: $254 if registered and paid less than 14 days before program
LSN STUDENT FEE: 50% discount

PLEASE NOTE: Registration will be limited to 30 participants, on a first-come, first-served basis.

DEADLINES: Refund deadline is Friday, June 11, 2004. Please note that refunds for this course are subject to a $75 nonrefundable administrative fee. Registrations received after Friday, June 11, 2004, are nonrefundable. Register EARLY to guarantee your space. Registrations will be accepted on a space-available basis only. Call (914) 773-3720 to register. You must show your confirmation slip to be admitted to this class.

GROUPS: Attractive group rates are available! Call (914) 773-3358 for further information.
SECOND ANNUAL
INSTITUTE FOR PROFESSIONAL NURSING EDUCATORS IN ACADEMIC AND PROFESSIONAL SETTINGS
Certificate Program

MODULE 1: June 3, 2004
TIME: 9:00 a.m.–4:00 p.m.
PLACE: New York City Campus
CONTACT HOURS: 7.2

Enhancing Your Environment: Computer Technologies for Nurse Educator—PowerPoint
• Learn how PowerPoint can be used to create effective instructional materials
• Learn PowerPoint basics, creating a presentation that includes bulleted charts, layouts, and design templates
• Turn your presentation into an exciting slide show
• Add illustrations, sound, and motion to add even more excitement and focus
• Discuss issues in using technology in nursing education
• Create a presentation of your own to use in the classroom

EARLY BIRD FEE: $119
REGULAR FEE: $129

MODULE 2: June 9, 10, 2004
TIME: 9:00 a.m.–4:00 p.m.
PLACE: New York City Campus
CONTACT HOURS: 14.4

Teaching/Learning Concepts
• Promoting a stimulating, growth producing, student learning environment
• Educational theories: Framework and philosophy related to program development and outcomes; curriculum development and revision for optimal success
• Learning Styles: Assessment and application
• Using critical thinking to create a stimulating learning environment
• Teaching/learning strategies: classroom/clinical
• Creating an active learning environment: student populations
• Ethical/legal issues in teaching nursing

EARLY BIRD FEE: $339
REGULAR FEE: $359

Note: Continental breakfast included with Modules 2 and 3. No food or beverages will be allowed the classroom for Module 1 due to potential hazard to the computers.

MODULE 3 TRACK A: FOR THE ACADEMIC EDUCATOR June 16, 17, 2004
TIME: 9:00 a.m.–4:00 p.m.
PLACE: New York City Campus
CONTACT HOURS: 14.4

Evaluating the Teaching/Learning Process for the Academic Educator
• Criteria for evaluating trustworthiness of classroom assessments:
  • Validity/Reliability
  • Procedure for developing evidence of reliability and validity
  • Instructional Objectives/Blueprint Development
  • Guidelines for developing multiple-choice items to fit the test blueprint
  • Potential of multiple-choice items for assessing critical thinking in nursing
  • Using statistical analysis to improve the quality of multiple-choice exams
  • Review of examples for revising items
  • Utilizing test development software to increase the reliability and validity of classroom test results

EARLY BIRD FEE: $339
REGULAR FEE: $359

MODULE 3 TRACK B: FOR THE PRACTICE EDUCATOR June 23, 24, 2004
TIME: 9:00 a.m.–4:00 p.m.
PLACE: New York City Campus
CONTACT HOURS: 14.4

Evaluating the Teaching/Learning Process for the Practice Educator
• Purpose of the staff development department
• Role of the staff development educator in meeting goals defined by the health care organization
• Integral role the staff development educator has in meeting the standards of the JCAHO and other regulatory bodies
• Strategies of the staff development educator in quality patient care outcomes
• Orientation process and the role of the staff development educator
• Role of the preceptor and how it is facilitated by the staff development educator
• Orientation process to the integration and retention of staff

EARLY BIRD FEE: $339
REGULAR FEE: $359

Note: Continental breakfast included with Modules 2 and 3. No food or beverages will be allowed the classroom for Module 1 due to potential hazard to the computers.
The Legal Nurse Consultant (LNC) program at Pace University’s Lienhard School of Nursing is the most comprehensive and in-depth program of its kind. It is the only ANCC-accredited LNC program developed in partnership with an ABA-accredited law school, Pace University School of Law. This unique LNC program is particularly rigorous and practice-oriented, specifically tailored to the needs of experienced nursing professionals who want to:

• Act as consultants to law firms handling personal injury and/or medical malpractice cases
• Handle risk management issues for HMOs, insurance companies, etc.
• Act as a consultant or full-/part-time manager for a hospital, ambulatory care center or clinic, investigating potential or filed claims involving clients injured during the course of treatment
• Practice in a variety of governmental agencies as an investigator for state licensing boards
• Review medical records, prepare claims for hearings, or act as a medical case manager to coordinate care for injured workers filing for Workers’ Compensation

This intensive LNC curriculum was designed by faculty and administrators from Lienhard School of Nursing and Pace Law School, as well as legal and medical professionals. Substantive legal modules are supported by training in legal research and writing throughout the program. A 40-hour practicum concludes the program, allowing students to explore various LNC settings and experiences.

The 275-hour program will be offered from May 2004 to April 2005. All classes will be held during the evening to accommodate the working professional student.

**SPECIAL EARLY BIRD FEE!** Cost of program $4,000 if registered on or before Jan. 6, 2004
**EARLY BIRD FEE:** $4,500 if registered on or before March 15, 2004
**REGULAR FEE:** $5,000 if registered after March 24, 2004

**PLACE:** Now conveniently offered at two campus locations: White Plains and Hudson Valley Center

**CERTIFICATE OF COMPLETION**
To earn the LNC Certificate of Completion and 250 contact hours, students must complete all nine modules within the allotted program time.

**ETHICS**

Recognized by the New York State Board of Nursing

The fact that the presence of ethical issues in nursing practice is common and of concern to nurses is well documented and is constantly reaffirmed in conversations with nurses. Frequently, nurses recognize conflicts that suggest ethical dilemmas yet are uncertain as to how to proceed.

The application of knowledge to clinical problem solving that is a routine part of the nurse’s practice can serve as a foundation for the development of a model for ethical decision making. The profession of nursing is grounded on an ethical platform that speaks to the profession’s commitment to the healthcare needs of individuals, communities, and society; therefore this program is for all nurses, including students, in every practice setting and at all levels.

**CONTACT HOURS:** 3.5
**PROGRAM FEE:** $42
**TO REGISTER:** Visit our Web site at https://appserv.pace.edu/lienhard or call the Center for Continuing Education in Nursing and Health Care at (914) 773-3358.

**SPANISH FOR HEALTH CARE PROVIDERS**

**Target Audience:** All health care providers that communicate with Spanish-speaking clients will find this highly evaluated course essential for practice. The purpose of this program is to increase fundamental vocabulary related to the health care field, gain comfort with the language, and to improve awareness of the attitudes of the Spanish community.

**DATE:** Six Thursdays: May 6, 13, 20, 27, June 3, 10, 2004
**TIME:** 5:30 p.m.–8:00 p.m.
**PLACE:** Pleasantville Campus

**CONTACT HOURS:** 18 contact hours
**EARLY BIRD FEE:** $269 if registered and paid more than 14 days before the session begins
**REGULAR FEE:** $289 if registered and paid less than 14 days before the session begins

**Distinguished Faculty:** Gerardo Jaime Cisneros, BA, is currently a Spanish teacher at the World Trade Institute of Pace University in New York City. He also is a medical Spanish teacher at Albert Einstein College of Medicine in New York City.
HOME HEALTH CARE NURSING

Available on the Web!

A comprehensive Home Health Nursing program designed for:

1) Nurses in all practice settings that would like to transition to home care
2) Nurses presently working in home care that would like to review, augment knowledge and
   skills or advance to a higher level
3) Student nurses will find this course a valuable source of information, expanding the scope of
   curriculum
4) Nursing professors may use this program in lieu of a conventional didactic course

The course is designed as three individual, distinct modules that build on itself in content, the-
ory and application to practice:

Module 1) Introduction to Home Health Care Nursing
Module 2) Advanced Home Health Care Nursing
Module 3) Pediatric Home Health Care Nursing

The participant is required to complete Introduction to Home Health Care Nursing before con-
ining to Advanced Home Health Care Nursing. Exceptions can be made on an individual basis
for those nurses that have prior experience in home health care. Please call (914) 773-3358 for
advisement. Pediatric Home Health Care Nursing is designed especially for those interested in
pediatrics. We request that you complete both Module 1 and 2 before registering for Module 3.

CONTACT HOURS: 45 per module
COURSE FEE: $99 per module
TO REGISTER: Visit our Web site at https://appserv.pace.edu/lienhard or call
the Center for Continuing Education in Nursing and Health Care at (914) 773-335

Save $48 and register for all three courses at the same time and pay only $249.

Introduction to Home Health Care Nursing

The purpose of this comprehensive, interactive course is to introduce the nurse to the Essential
Elements of Home Health Care Nursing. Content areas covered include:

• History
• Reimbursement: federal, state,
   commercial, subsidized
• Certification, licensure and accreditation
• Standards of practice
• Transition from hospital to home care
• Special skills/knowledge needed for
   home care
• Roles and responsibilities of the
   nurse in home care
• Patient’s legal rights
• Advanced directives
• Cultural considerations
• Assessment/documentation tools
• Family assessment
• Plan of care
• Skilled nursing
• Role of multidisciplinary team
• Care maps
• Oasis
• Mental health/psychiatric home care services
• HCFA Regulations

Advanced Home Health Care Nursing

The purpose of this comprehensive, interactive course is to introduce the nurse to the advanced
concepts of Home Health Care Nursing. Content areas covered include:

• Components of a comprehensive health history
• Head to toe physical assessment in the health
care setting
• Wound care
• Nutrition management
• Ostomy management
• Reimbursement guidelines specific
to wound/ostomy management
• Support resources

*Please note that you must complete Introduction to Home Health Care Nursing before registering
for this program. Call (914) 773-3358 or visit our Web site at https://appserv.pace.edu/lienhard for
more information.

Pediatric Home Health Care Nursing

The purpose of this comprehensive, interactive course is to introduce the nurse to the concepts
related to pediatric Home Health Care Nursing. (Please note that you must complete both
Introduction to Home Health Care Nursing and Advanced Home Health Care Nursing before regis-
tering for Pediatric Home Health Care Nursing.) Call (914) 773-3358 or visit our Web site at
https://appserv.pace.edu/lienhard for more information.

Content areas covered include:

• Pediatric assessment, head to toe
• Essential components of a pediatric history
• Family system
• Developmental patterns
• Age-specific growth and development
• Age-specific normal/abnormal findings
• Common pediatric disorders: A system
   approach
• Oxygen therapy, including the use of
   mechanical ventilator
• Apnea monitoring
• Tracheostomy care
• Tubes, tubes, and more tubes
• Nutritional management
• Role of multidisciplinary team
• Documentation guidelines

SAVE THE DATE

16th Annual Home Care Conference
November 3, 2004
WELCOME TO PACE UNIVERSITY

The Center for Continuing Education in Nursing and Health Care is an integral component of the educational programs of the Lienhard School of Nursing. With offices in Westchester County, Hudson Valley, and lower Manhattan, the Center is committed to providing comprehensive, quality continuing education programs for nurses and other healthcare personnel at the local, national, and international levels. It addresses the needs of persons practicing in the field of clinical service, research, education, and administration. Since its beginning 40 years ago, over 42,000 participants have attended our many fine programs.

REGISTRATION/CONFIRMATION: HELP US TO SERVE YOU BETTER

All registrations are processed in the order in which they are received. Due to space limitations, we may have to close some courses that are not fully enrolled. To avoid being closed out of a course, we strongly encourage you to pre-register by mail or phone at least two weeks prior to the course you wish to attend. We will mail you a confirmation form directly to your address. In the event of a change in the telephone number, we ask that you make sure we have on file the correct information.

You must bring this CONFIRMATION FORM WITH YOU: It is your identification while you are on campus. If you do not receive a confirmation form, please check with your institution first. If you have any questions, please call the Program Manager at (914) 773-3356.

To encourage early registration, a lower fee is listed for most courses; quantities may receive a price reduction by the designated card type. Sorry, but we cannot honor requests for early registration without payment. You may register by mail, fax, phone or World Wide Web. To register by mail, complete the registration form provided below and return with your check or money order payable to Pace University. All registrations should be mailed to the Pleasantville campus, the address shown at the top of the form. If you would like to pay for your registration by VISA, DISCOVER or AMERICAN EXPRESS, you may register by fax, phone, or on the Web. To register by fax, call (914) 773-3356. To register by phone, call (914) 773-3356. To register via the Web, accepted cards are MasterCard, Discover and American Express. Sorry, but we cannot accept cash at any time. Late registrations and walk-ins on the day of the workshop are subject to availability of space and materials.

IMPORTANT NOTES

- Students in seminars to the University may be permitted to register for other credit-bearing or non-credit-bearing continuing education courses until their prior balance is paid in full. Payments received for new enrollments will be applied to any outstanding balance due Pace University.

- In these cases, students must contact their campus office of student accounts and registrar services (SARS) via mail, telephone, or in person.

DISCOUNT RATES (select one only)

- LSN ALUMNI: Save 10%
- LSN STUDENTS: Save 50% on select programs as indicated
- AGENCIES: Save 10% on select programs by sending a group of four or more people to the same program

Registration forms and full payment must be mailed together.

NOTE: The discount rates above do not apply to any of our review classes or to any course involving more than 7 contact hours, e.g., “Physical Assessment.” Only one discount may be applied.

PROGRAMS BROUGHT TO YOUR LOCATION

Any of our programs may be brought to an agency for a group of 25 or more. Consultation is also available to develop offerings that are tailored to your individual training needs, and educational offerings may also be specifically designed for a group of cooperating facilities sharing costs. Please call the director at (914) 773-3356 for further information.

ACCREDITATION AND YOU

The Center for Continuing Education in Nursing and Health Care is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center’s Commission on Accreditation. This accreditation is awarded to organizations that have proven their capacity to provide quality continuing nursing education activities. In the face of the great number of continuing education programs being offered, ANCC accreditation is a way to identify quality programs. This approval is reciprocal in all states and for all specialty organizations that recognize the ANCC-approved mechanism.

NOTE: If you are a New York State RN or a New York State ANCC-certified nurse, please be advised that 50% of your contact hours must be provided by an ANCC-approved or -accredited provider!

CONTINUING EDUCATION RECORDS

In keeping with the American Nurses Credentialing Center’s guidelines, Pace University will award contact hours for the successful completion of courses. A contact hour is 50 minutes of an organized learning activity, which is either didactic or clinical experience. After the first contact hour, fractions of or portions of the 50-minute hour will be calculated. In order to receive contact hours, participants must complete course requirements, attend at least 85% of the offering and have paid for their workshop. Paid participants in our continuing education programs receive a certificate of attendance at the program conclusion for their personal records; for participants whose payment is pending, certificates will be mailed upon receipt of payment.

In addition, our office maintains a permanent record of attendance for five years; a copy of this record is available upon request.

NOTE: Should you misplace or lose your Certificate of Completion for the Training in Barrier Precautions and Infection Control, Pace University will reissue a certificate for a prepaid fee of $10 (credit card, money order, or certified check only please).

REFUNDS

Should you need to cancel out of a program please send us your WRITTEN request for a refund at least 34 days before the program begins. All refunds are subject to a non-refundable administration fee. Most refunds are subject to a $50 administrative fee. Selected refunds may be subject to a higher administrative fee, as noted. Please allow 4-6 weeks for processing.

NO REFUNDS for cancellations made in the 7 days before the program begins. NO REFUNDS for “no show” the day of the program. Registrations received in the 7 days before the program begins are non-refundable.

COMMERCIAL SUPPORT

Education and activities are distinguished as separate from endorsement of commercial products. When commercial products are displayed, participants will be advised that accredited status as a provider refers only to its continuing education activities and does not imply America Nurses Credentialing Center’s Commission on Accreditation and Pace University Center for Continuing Education in Nursing and Health Care endorsement of any commercial products. Also stated on our General Information page in brochure.

SUBSTITUTIONS/CANCELLATIONS

While it is necessary, Pace University does reserve the right to substitute faculty or to cancel a course. In the unlikely event a course is cancelled, registration fees would, of course, be refunded in full.

BAD WEATHER/EMERGENCY INFORMATION

Call our 24-hour emergency number for information on classes:

New York City classes, call (212) 346-3993
Pleasantville classes, call (914) 773-3356
Hudson Valley classes, call (845) 367-9284

NOTE: The CCENHC follows the same schedule as the University in a bad weather or an emergency situation. If Pace University’s classes are canceled, the CCENHC classes are canceled. If Pace University’s classes have a delayed opening or early closing, the CCENHC will adjust class times. Please contact our office for information on classes to be rescheduled.

For your security, we may request your license plate number if you are driving to any of our campuses.

TAX DEDUCTION OF EXPENSES

The tax reform act of 1986 permits an income tax deduction for continuing education expenses (registration fees and cost of travel, meals and lodging) undertaken to (1) maintain or improve professional skills required in one’s employment or (2) meet the express requirements of one’s employer.

WE INVITE YOUR COMMENTS OR SUGGESTIONS

If our current flyer does not include a program you need, or you have any comments or suggestions, we want to hear from you! Please write and let us know your needs or thoughts.

Thank you!
Judy L. Valenti, MS, RN, APN, BC, Director, CCENHC

Registration/Further Information

Mail the form, with payment, to Center for Continuing Education in Nursing and Health Care, Pace University, 861 Bedford Road, Room L-37, Pleasantville, NY 10570-2999. Payment should be made by check, money order or credit card for the FULL amount of the registration fees. Make checks or money orders payable to Pace University.

Important: Use SEPARATE FORM for each course registrant. This form can be duplicated. Please print all information. WE CANNOT accept cash at any time.

Name

Program Name & Date:

Campus Location: E RV NY WP

Program Fees:

Credit Card

Please send me further information on:

Box ( ) Discover ( )

Infection Control on the Web ( )

Ethics on the Web ( )

Nursing Consultant Certificate Program ( )

Nursing Management Consultant Certificate Program ( )

Investigator Certification Certificate Program ( )

Case Management Consultant Certificate Program ( )

Please charge the full payment of $ ( )

Visa ( )

Discover ( )

MasterCard ( )

American Express ( )

Account No.

Card Expiration Date

Signature of Cardholder

Today’s Date

Would you like your name REMOVED from our mailing list? (Please attach your label)

Would you like your name ADDED to our mailing list?

Home Tel. ( )

Business Tel. ( )

Email address:

Highest Degree

License Plate No.

Ethics on the Web

Case Management Certificate Program

Perioperative Nursing Certificate Program

Ethics on the Web

MasterCard

NY

American Express

AMERICAN EXPRESS

To register by fax, call (914) 773-3376.

To register by phone, call (914) 773-3358

After you have completed the above information, please sign and return the form to us. We will mail you a confirmation form, directly to your address.