SPONSORED RESEARCH ACCOUNT APPROVAL
FORM FOR NEW AND ADDED FUNDING

Congratulations on your achieving this new grant/contract award for conducting research and/or training, and civic engagement. We are ready to assist you in getting started with your new project. The first step is to fill out this form in order to give us the information needed for us to assist you. Please submit to The Office of Sponsored Research (see contact information, below).

**Part A  Please Fill Out.**

Project Title: ________________________________________________________________

Principal Investigator(s): ________________________________________________________

Dept: __________________________ School/College: __________________________ Campus: __________

Office Phone: _______________ Cell Phone: _______________ E-mail: _____________________

Funding Agency: _____________________________________________________________

Funding Agency Contact:

Name  _________________________________________

Address ________________________________________

Phone Number __________________________________

Fax  _________________________________________

CFDA Number (Given in Award Letter): __________________________________________

Renewable (y/n)? ____________ Renewal Date: ____/____/____

Project Dates: Start: ____________ End: ____________

PI Progress Report Due Date (s): _______ _______ _______ _______ _______ _______

Financial Report Due Date (s): _______ _______ _______ _______ _______ _______

Award Amount: $ ____________ Indirect Costs Awarded: $ ____________

Funding to Pace: $ ____________ Subcontracts: $ ____________

Matching: $ ____________ Source of Match (Pace Account No.): _______ - _______ - _______

Method and Frequency of Reimbursement of Project Expenses to Pace: _____________________________________________________

Budget Restrictions: __________________________________________________________

If this is a renewal, supplemental or additional funding, give existing Pace Account: _______ - _______ - _______

(continued)
Part B Please furnish a copy of the award document and approved budget.

Comments, including Special Conditions:

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E-mail to: Dr. Victor Goldsmith, Associate Provost for Sponsored Research & Economic Development, vgoldsmith@pace.edu or
Mr. Edward Leight, Director for Sponsored Research Administration, eleight@pace.edu, 163 William Street, 3rd Floor. Or, Fax to 212-346-1116.

Questions? Please contact Ms. Anne Wessley, Information and Administrative Associate, Office of Sponsored Research and Economic Development, awessley@pace.edu, 212-346-1064/1027.

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