Annual Conferences

- 19th Annual School Nurse Conference
- 17th Annual Staff Development Conference
- 15th Annual Home Care Conference—Co-Provided with Phelps Memorial Hospital
- 16th Annual QI Conference
- Legal Nurse Consultant Information Session
- Ethics – Web
- Home Health-Care – Available on the Web
## 19TH ANNUAL SCHOOL NURSE CONFERENCE

**Exploring New Treatment Horizons**

<table>
<thead>
<tr>
<th>TIME</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 a.m. – 9:00 a.m.</td>
<td>Registration/Continental Breakfast</td>
</tr>
<tr>
<td>9:00 a.m. – 9:15 a.m.</td>
<td>Welcome and Introduction</td>
</tr>
<tr>
<td>9:15 a.m. – 12:00 p.m.</td>
<td>Presentation, Discussion, and Exploration of Emerging Trends: ADD, ADHD, Pervasive Developmental Disorder and Conduct Disorder</td>
</tr>
</tbody>
</table>

**Distinguished Faculty:**

Dr. Alan B. Wachtel, Clinical Associate Professor at N.Y. University School of Medicine

**Distinguished Faculty:**

Christine Williams MD, MPH, Director Childrens Cardiovascular Health Center and Professor of Clinical Pediatrics at Baby & Childrens Hospital

**Distinguished Faculty:**

Dianne Thomas RN, BSN, NCSN at Ossining Union Free School District

<table>
<thead>
<tr>
<th>TIME</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00 p.m. – 1:00 p.m.</td>
<td>Lunch will be provided</td>
</tr>
<tr>
<td>1:00 p.m. – 3:00 p.m.</td>
<td>Taking Control Through Knowledge: Eating Disorders</td>
</tr>
</tbody>
</table>

DATE: October 22, 2003  
PLACE: Pace University, Pleasantville Campus  
CONTACT HOURS: 6.3  
EARLY BIRD FEE: $119 if registered & paid at least 14 days before the program begins  
REGULAR FEE: $129 if registered and paid less than 14 days before the program begins

## 17TH ANNUAL STAFF DEVELOPMENT CONFERENCE

**Executive Negotiations—Language that Speaks!**

How do you set goals and negotiate for the education dollars you need for your organization? Too often staff development, training, and education are viewed as an expensive luxury that is nice for staff members—but not cost-effective or profit-generating. Healthcare educators know the value and most have tried an assortment of different approaches to demonstrate the "payoff" to executive leadership. In this conference, participants will learn a powerful alternative that will link education directly to the bottom line and the strategic priorities of the organization.

<table>
<thead>
<tr>
<th>TIME</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 a.m. – 9:00 a.m.</td>
<td>Registration/Continental Breakfast</td>
</tr>
<tr>
<td>9:00 a.m. – 9:15 a.m.</td>
<td>Welcome and Introduction</td>
</tr>
<tr>
<td>9:15 a.m. – 12:00 p.m.</td>
<td>Demonstrate, with data, that education/training can and does pay for itself.</td>
</tr>
<tr>
<td>12:00 p.m. – 1:00 p.m.</td>
<td>Lunch provided</td>
</tr>
<tr>
<td>1:00 p.m. – 4:15 p.m.</td>
<td>Enable measurement of performance gaps for management for the purpose of building an organizational development strategy.</td>
</tr>
<tr>
<td></td>
<td>Generate a vision-focused education plan that will be easy to defend and implement.</td>
</tr>
</tbody>
</table>

**Distinguished Faculty:**

Roey Kirk MS is an independent management consultant, speaker and workshop facilitator. She is well known for developing systems that organize and simplify healthcare management responsibilities. Clients refer to her work as dynamic, solid and practical, and they range from Fortune Five Hundred Companies to a south Florida free clinic. Roey is an award-winning author of nine books and numerous articles.

DATE: October 29, 2003  
PLACE: Pace University, Pleasantville Campus  
CONTACT HOURS: 7.2  
EARLY BIRD FEE: $139 if registered and paid at least 14 days before the program begins  
REGULAR FEE: $149 if registered and paid less than 14 days after the program begins

---

**SAVE THE DATE**

October 22, 2003  
19th Annual School Nurse Conference: Exploring New Treatment Horizons

October 29, 2003  
17th Annual Staff Development Conference: Executive Negotiations—Language that Speaks!
Failure Mode & Effects Analysis and Failure to Rescue

Failure Mode and Effects Analysis (FMEA) is a process for conducting a proactive risk assessment. It is a powerful technique that offers a systematic way of examining a process prospectively for possible ways in which failure can occur, and then redesigning the process to eliminate the possibility of the failure—preventing failure before it harms an individual, or minimizing consequences of the failure. This program will present the background and steps to take in conducting a FMEA, and will define how to assess criticality and other vital components of a FMEA.

Distinguished Presenter:
Judith Moomjian, RN, MPA, CHE, CPHQ is a consultant and educator for Joint Commission Resources. Prior to working in this position, she was a surveyor for JCAHO. She has written and presented numerous audio presentations, as well as on-site educational programs, including programs for Joint Commission for Long Term Care and Hospital accreditation programs.

Distinguished Faculty:
Dr. Sean Clarke is an Assistant Professor at the University of Pennsylvania School of Nursing and is the Associate Director of the Center for Health Outcomes and Policy Research. The focus of his research is on the relationships between staffing/work climate and patient/nurse safety. He has published and presented widely on these topics; most recently: Clarke, SP, Aiken, LH “Failure to Rescue: Needless Deaths,” AJN, 2003; 103 (1): 42-7.

DATE: November 12, 2003
PLACE: Pace University, Pleasantville Campus
CONTACT HOURS: 6.9
EARLY BIRD FEE: $139 if registered and paid at least 14 days before the program begins
REGULAR FEE: $149 if registered and paid less than 14 days after the program begins
LEGAL NURSE CONSULTANT INFORMATION SESSION

Come learn about the Legal Nurse Consultant (LNC) program at Pace University’s Lienhard School of Nursing. It is the most comprehensive and in-depth program of its kind! It is the only ANCC accredited LNC program produced in partnership with an ABA accredited Law School, Pace University School of Law. This unique LNC program is particularly rigorous and practice-oriented, specifically tailored to the needs of experienced nursing professionals who want to:

• Act as consultants to law firms handling personal injury and/or medical malpractice cases
• Handle risk management issues for HMOs, insurance companies, etc.
• Investigate potential and filed claims involving clients injured during the course of treatment for a hospital, ambulatory care center or clinics as a consultant, full/part time quality assurance manager
• Practice in a variety of governmental agencies as an investigator for state licensing boards
• Review medical records, prepare claims for hearings, or act as a medical case manager to coordinate care for injured workers filing for Workers’ Compensation

The intensive LNC curriculum was designed by faculty and administrators from Lienhard School of Nursing and Pace Law School, as well as legal and medical professionals. A practicum concludes the program, allowing students to explore various LNC settings and experiences.

The 275 hour program will be offered annually from May 2004 to April 2005. All classes will be held during the evening to accommodate the working professional student.

DATE: Wednesday, November 19, 2003
TIME: 6:30 p.m. – 8:30 p.m.
PLACE: Butcher Suite, Kessel Campus Center, Pleasantville Campus
PROGRAM FEE: No cost

Light refreshments will be served.
Call (914) 773-3358 to RSVP

ETHICS—Available on the Web

Recognized by the New York State Board of Nursing

The fact that the presence of ethical issues in nursing practice is common and of concern to nurses is well documented and is constantly reaffirmed in conversations with nurses. Frequently, nurses recognize conflicts that suggest ethical dilemmas, yet are uncertain as to how to proceed.

The application of knowledge to clinical problem solving that is a routine part of the nurse’s practice can serve as a foundation for the development of a model for ethical decision making.

The profession of nursing is grounded on an ethical platform that speaks to the profession’s commitment to the healthcare needs of individuals, communities and society, therefore this program is for all nurses, including students, in every practice setting and at all levels.

A comprehensive, interactive web based program designed to provide the participant with a thorough review of:

• Approaches to Bioethics
• Ethical Theories
• Ethical Principles
• Professional Integrity
• Professional Code of Ethics
• A Model of Ethical Decision-Making
• Contemporary Ethical Issues in Daily Practice
• Truth-telling
• Use of placebos
• Confidentiality
• Informed Consent
• End-of-Life Care
• Challenges to professional Practice
• Nurse/Physician Relationships
• Resource Allocation
• Impaired Colleagues
• Conflicts of Interest
• Delegation
• The law and professional responsibility for the nursing profession
• Nursing misconduct and Office of Professional Discipline Reporting
• Future directions

CONTACT HOURS: 3.5
PROGRAM FEE: $42
TO REGISTER: Visit our web site https://appserv.pace.edu/lienhard or call the Center for Continuing Education in Nursing and Health Care at 914.773.3358.

LSN ALUMNI/STUDENT: 10% Discount
HOME HEALTH-CARE NURSING

AVAILABLE ON THE WEB!

A comprehensive Home Health Nursing program designed for:

1. Nurses in all practice settings that would like to transition to home care
2. Nurses presently working in home care that would like to review, augment knowledge and skills, or advance to a higher level
3. Student nurses will find this course a valuable source of information, expanding the scope of curriculum
4. Nursing professors may use this program in lieu of a conventional didactic course

The course is designed as three individual, distinct programs which build on itself in content, theory and application to practice:

1. Introduction to Home Health Care Nursing
2. Advanced Home Health Care Nursing
3. Pediatric Home Health Care Nursing

(Program descriptions listed on the following page)

The participant is required to complete the “Introduction to Home Health Care Nursing” before continuing to “Advanced Home Health Care Nursing.” Exceptions can be made on an individual basis for those nurses who have prior experience in home health care. Please call (914) 773-3358 for advisement. Pediatric Home Health Care Nursing is designed especially for those interested in pediatrics. We request that you complete both prior programs before registering.

CONTACT HOURS: 45 per course

COURSE FEE: $99 per course.

TO REGISTER: Visit our Web site at https://appserv.pace.edu/lienhard or call the Center for Continuing Education in Nursing and Health Care at (914) 773-3358

Save $48 and register for all three courses at the same time and pay only $249.

INTRODUCTION TO HOME HEALTH CARE NURSING

The purpose of this comprehensive, interactive course is to introduce the nurse to the Essential Elements of Home Health Care Nursing. Content areas covered include:

- History
- Home care providers and payors
- Reimbursement: federal, state, commercial, subsidized
- Certification, licensure and accreditation
- Standards of practice
- Transition from hospital to home care
- Special skills/knowledge needed for home care
- Roles and responsibilities of the nurse in home care
- Patient’s legal rights
- Advanced directives
- Cultural considerations
- Assessment/Documentation tools
- Family assessment
- Plan of care
- Skilled nursing
- Role of multidiscipline team
- Care maps
- Oasis
- Mental health/psychiatric home care services HCFA Regulations

ADVANCED HOME HEALTH CARE NURSING

The purpose of this comprehensive, interactive course is to introduce the nurse to the advanced concepts of Home Health Care Nursing. Content areas covered include:

- Components of a comprehensive health history
- Head to toe physical assessment in the health care setting
- Wound care
- Nutritional management
- Tubes, tubes and more tubes
- Ostomy management
- Reimbursement guidelines specific to wound/ostomy management
- Support resources

*Please note that you must complete “Introduction to Home Health Care Nursing” before registering for this program. Call (914) 773-3358 or visit our Web site at https://appserv.pace.edu/lienhard for more information.

PEDiatric Home Health Care Nursing

The purpose of this comprehensive, interactive course is to introduce the nurse to the concepts related to pediatric Home Health Care Nursing. (Please note that you must complete both “Introduction to Home Health Care Nursing” and “Advanced Home Health Care Nursing” before registering for Pediatric Home Health Care Nursing). Call (914) 773-3358 or visit our Web site at https://appserv.pace.edu/lienhard for more information. Content areas covered include:

- Pediatric assessment, head to toe
- Essential components of a pediatric history
- Family system
- Developmental patterns
- Age-specific growth and development
- Age-specific normal/abnormal findings
- Common pediatric disorders: a system approach
- Oxygen therapy, including the use of mechanical ventilator
- Apnea monitoring
- Tracheostomy care
- Tubes, tubes and more tubes
- Nutritional management
- Role of multidisciplinary team
- Documentation guidelines
GENERAL INFORMATION

Pace University Lienhard School of Nursing Center for Continuing Education in Nursing and Health Care

WELCOME TO PACE UNIVERSITY

The Center for Continuing Education in Nursing and Health Care is an integral component of the educational program of the Lienhard School of Nursing. With offices in Westchester County, Hudson Valley and Lower Manhattan, the Center is committed to providing a comprehensive, quality continuing education program for nurses and other health care personnel at the local, national and international levels. It addresses the needs of persons practicing in the field of clinical service, research, education and administration. Since the Center began 40 years ago, over 40,000 participants have attended our many fine programs.

REGISTRATION/CONFIRMATION: HELP US TO SERVE YOU BETTER

All registrations are processed in the order in which they are received. Due to space limitations, we regret having to “close” some courses, which are fully enrolled. To avoid being closed out of a course, we strongly encourage you to pre-register by mail or phone at least two weeks prior to the course you wish to attend. We will mail you a confirmation form, directions to the campus and information on building and room number. YOU MUST BRING THIS CONFIRMATION FORM WITH YOU; it is your identification while you are on campus. If you do not receive a confirmation, please check with your institution first. If any questions remain, please call the Program Coordinator at (914) 773-3720.

To encourage early registration, a lower fee is listed for most courses; to qualify, we must receive payment by the designated earlier date. Sorry, but we cannot honor requests for early registration without payment.

You may register by mail, fax, phone or World Wide Web. To register by mail, complete the registration form provided below and return with your check or money order payable to Pace University. All registrations should be mailed to the Pleasantville campus at the address shown at the top of the form. If you would like to pay for your registration by MASTERCARD, VISA, DISCOVER or AMERICAN EXPRESS you may register by fax, phone or on the web. To register by fax, dial (914) 773-3376. To register by phone, dial (914) 773-3358. To register via the web, access https://appserv.pace.edu/lienhard.

Sorry, but we cannot accept cash at any time. Late registrations and walk-in registrations on the day of the workshop are subject to availability of space and materials.

IMPORTANT NOTES

• Students in arrears to the University may not be permitted to register for either credit bearing or non-credit bearing continuing education courses until their prior balance is paid in full. Payments received for new enrollments will be applied to any outstanding balance due Pace University.

• In these cases, students must contact their campus office of student accounts and registrar services (sars) via mail, telephone, or in person.

DISCOUNT RATES (select one only)

* LSN ALUMNI – Save 10%!
* LSN STUDENTS – Save 50% on select programs as indicated!

* AGENCIES - Save 10% on select programs by sending a group of four or more people to the same program. Registration forms and full payment must be mailed together.

NOTE: The discount rates above do not apply to any of our review classes or to any course awarding more than 7 contact hours, e.g., “Physical Assessment”. Only one discount may be applied.

PROGRAMS BROUGHT TO YOUR LOCATION

Any of our programs may be brought on location to your agency for a group of 15 or more. Consultation is also available to develop offerings that are tailored to your individual training needs, and educational offerings may also be specifically designed for a group of cooperating facilities sharing costs. Please call the Director at (914) 773-3358 for further information.

ACCREDITATION AND YOU

The Center for Continuing Education in Nursing and Health Care is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center’s Commission on Accreditation. This accreditation is awarded to organizations that have proven their capacity to provide quality continuing nursing education activities.

In the face of the great number of continuing education programs being offered, ANCC accreditation is one way to identify quality programs. This approval is reciprocal in all states and for all specialty organizations that recognize the ANCC approval mechanism.

NOTE: If you are an ANCC certified nurse, please be advised as of 2003, 50% of your contact hours must be provided by an ANCC accredited or approved provider!

CONTINUING EDUCATION RECORDS

In keeping with the American Nurses’ Credentialing Center’s guidelines, Pace University will award contact hours for the successful completion of courses. A contact hour is 50 minutes of an organized learning activity, which is either a didactic or clinical experience. After the first contact hour, fractions or portions of the 50-minute hour will be calculated.

In order to receive contact hours, participants must complete course requirements, as evidenced by successful self-evaluation of program objectives and have paid for their workshop. Paid participants in our continuing education programs receive a certificate of attendance at the program’s conclusion for their personal records; for participants whose payment is pending, certificates will be mailed upon receipt of payment. In addition, our office maintains a permanent record of attendance for five years; a copy of this record is available upon request. In order to receive contact hours, participants must complete course requirements, as evidenced by successful self-evaluation of program objectives and have paid for their workshop. Paid participants in our continuing education programs receive a certificate of attendance at the program’s conclusion for their personal records; for participants whose payment is pending, certificates will be mailed upon receipt of payment. In addition, our office maintains a permanent record of attendance for five years; a copy of this record is available upon request.

Note: Should you misplace or lose your Certificate of Attendance for continuing education services, Pace University will reissue a certificate for a prepaid fee of $10 (credit card, money order or certified check only please).

REFUNDS

Should you need to cancel out of a program, please send us your WRITTEN request for a refund at least 5 business days before the program begins. All refunds are subject to a non-refundable administration fee. Most refunds are subject to a $50 administrative fee. Selected refunds may be subject to a higher administrative fee, as noted. Please allow 4-6 weeks for processing. NO REFUNDS for cancellations made in the 5 days before the program begins. NO REFUNDS for “no show” the day of the program. Registrations received in the 5 days before the program begins are non-refundable. Substitutions are welcome.

DISCLOSURE STATEMENT

To ensure that all continuing education activities are free from bias, all presenters must declare any vested interest. Participants will be informed of any vested interest in writing.

SUBSTITUTIONS/CANCELLATIONS

While it is rarely necessary, Pace University does reserve the right to substitute faculty or to cancel a course. In the unlikely event a course is canceled, registration fees would, of course, be refunded in full.

BAD WEATHER/EMERGENCY INFORMATION

Call our 24-hour emergency number for information on classes:

New York City classes, call (212) 346-1953
Pleasantvail classes, call (914) 773-3358
Hudson Valley classes, call (845) 567-9284

Note: The CCENHC follows the same schedule as the University in a bad weather or an emergency situation. If Pace University’s classes are canceled, the CCENHC classes are canceled. If Pace University’s classes have a delayed opening or early closing, the CCENHC will adjust the start/end time of class to be consistent with the University’s open/close times.

For your security, we may request your license plate number if you are driving onto any of our campuses. You must bring your letter of confirmation with you to class. If you are a “walk-in” or do not have a letter of confirmation please bring photo ID with you.

TAX DEDUCTION OF EXPENSES

The tax reform act of 1986 permits an income tax deduction for continuing education expenses (registration fees and cost of travel, meals and lodging) undertaken to maintain or improve professional skills required in one’s employment or to meet the express requirements of an employer.

WE INVITE YOUR COMMENTS OR SUGGESTIONS

If our current flyer does not include a program you need, or you have any comments or suggestions, we want to hear from you! Please write and let us know your needs or thoughts. Thank you!

Judy L. Vallerelle, MS, RN, APRN, BC, Director, CCENHC

Reply Card: Mail Registration/Further Information

Mail the form, with payment, to Center for Continuing Education in Nursing and Health Care, Pace University, 861 Bedford Road, Room 1-17, Pleasantville, NY 10570-2799. Payment should be made by check, money order or credit card for the FULL amount of the registration fee. Make checks or money orders payable to Pace University.

IMPORTANT: Use a SEPARATE FORM for each course/registrant. This form can be duplicated. Please print all information.

NOTE: We cannot accept cash at any time.

Name

(First) __________________________ (Middle Initial) _______ (Last) _______ (Soc. Sec. No.) _______

Home Address __________________________________________________________________________

Employer_______________________________ Position ________________________________________

Home Tel. (         ) ... address: __________________________

Home Address __________________________________________________________________________

Home Tel. (         ) ... address: __________________________

Program Name: _______________________________________________________________________

Campus Location: [LV] [NY] [WP] Program Fee: $ ______

Please send me further information on: [ ] [ ]

Infection Control on the Web [ ] Ethics on the Web [ ] Perioperative Nursing Certificate Program

Front-line Management Certificate Program [ ] Legal Nurse Consultant Certificate Program

Case Management Certificate Program [ ] [ ] AMERICAN EXPRESS

Please charge the full payment of $ _______ [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

VISA [ ] DISCOVER [ ] MasterCard [ ]

Account # __________________________ Card Expiration Date _______

Signature of Cardholder __________________________ Today’s Date _______

[ ] Would you like your name ADDED to our mailing list?

[ ] Would you like your name REMOVED from our mailing list? (Please attach your label)

[ ] Would you like to receive information about our nursing programs?

[ ] [ ] [ ] [ ]

Baccalaureate Completion Program for RN [ ] Accelerated RN to MS [ ] Master’s Program

To register by fax call: (914) 773-3376
To register by phone call: (914) 773-3358
To register online: https://appserv.pace.edu/lienhard

10

11

CENTER FOR CONTINUING EDUCATION IN NURSING AND HEALTH CARE