General Information
Academic Policies and Information

ALUMNI AUDITORS
Alumni of Pace University programs are eligible to audit certain undergraduate and graduate courses only. Undergraduate Associate and Certificate recipients do not qualify for the Alumni Audit option. Graduate Alumni, Master Degree, Doctoral Degree and Post Master Certificate recipients of Pace University may audit selected graduate and undergraduate courses.

Courses taken through the Alumni Audit Program will not be recorded on class rosters or transcripts, nor will letters of verification be issued.

AUDITORS (STUDENTS)
A student may enroll in a class as an auditor; however full tuition is paid to audit, while no grade or credit for the course is received. Students applying for an audit elective must complete the appropriate forms at the Office of Student Accounts and Registrar Services within the first two weeks of a regular semester and within the first week of a summer session.

CANDIDATES FOR GRADUATION
Candidates for graduation must file an Application for Graduation at the Office of Student Accounts and Registrar Services according to the schedule below. Students who have filed the application by the filing date will receive a graduation evaluation letter from the graduation auditor. Please refer to COMMENCEMENT for additional information.

GRADUATION CLASS OF 2004/05

<table>
<thead>
<tr>
<th>FILING DUE DATE</th>
<th>CANCELLATION DUE DATE</th>
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<tbody>
<tr>
<td>Prior to September 15th, 2003</td>
<td>Prior to March 12th, 2004</td>
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<tr>
<td>Prior to September 15th, 2003</td>
<td>Prior to September 14th, 2004</td>
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CANCELED COURSES
Courses may be canceled by the University at its discretion.

CHALLENGE EXAMINATIONS-UNDERGRADUATE
(CREDIT BY EXAMINATION)
Students who believe they have knowledge comparable to what would be gained by successful completion of a particular course at the University may in some cases obtain credit for that course by passing a “challenge examination.” Normally such examinations are standardized examinations available through such testing centers as the Education Testing Service (Pace is a participant in both the New York State College Proficiency Examination Program and the College-Level Examination Program). In the absence of a standardized examination, a department may arrange for a special examination. Not every course may be challenged, but many can be. Please consult the appropriate academic department for details and further information.

Students who receive credit through a Pace University “Challenge Examination” will be charged 1 credit of tuition for administration of the examination, whether or not credit is earned. Credit earned through “Challenge Examination” does not satisfy the residency requirement for graduation or apply to enrollment status verification.

CHANGE OF GRADE
No grade will be changed beyond six months after the conclusion of the semester in which the course was taken. No grade will be changed or recomputed nor will withdrawals be permitted after a degree has been awarded.

CHANGE OF PROGRAM/SESSION
Application for a change of program (degree/major), or session (day or evening) must be filed at the Office of Student Accounts and Registrar Services.

CLASS ADMISSION
Admittance to courses listed in this schedule shall be subject to the current admission policy of Pace University. Receipt of this brochure does not imply acceptance of new or former students who do not meet current academic standards. A student may not enter a class unless proper registration procedures have been followed. Students may register without special permission through the first week of class or its equivalent. After this date, specific campus and division late registration instructions should be followed.

CLASS ATTENDANCE POLICY
Classroom instruction provides an educational experience which allows students to benefit from the guidance and abilities of the instructor as well as the exchange of values and ideas among others in the class. For that reason, at least, class attendance is important. Each instructor is authorized to establish a class attendance policy for his or her course in a manner which recognizes the occasional circumstance preventing a student from attending class while also ensuring the maintenance of educational standards and the likelihood that the student will meet course requirements.

COMMENCEMENT
Degree recipients in January, or students who are expected to complete their degree requirements in January or September of the same year, are eligible to participate in commencement exercises in May.

Students who have filed an Application for Graduation with the Office of Student Accounts and Registrar Services by the filing due date will receive information regarding the commencement exercises, tickets, invitations and academic attire, from the office of Special Events, University Relations.

Please refer to CANDIDATES FOR GRADUATION for additional information.

COMPLETION OF CORE REQUIREMENTS

Old Core
New students are required to complete ENG 101-102 by the time they attain 45 credits and, in addition, must complete the Verbal and Quantitative Skills components of the University Core before they attain 66 credits.

Transfer students are required to complete the Verbal and Quantitative Skills components of the University Core within the first 30 credits taken at Pace University.

New Core
Completion of Core Requirements: For students entering in Fall 2003 or later. New students are required to complete ENG 101 and/or ENG 120 by the time they attain 45 credits and, in addition, they must complete the Math component of the University Core before they attain 56 credits.

Transfer students are required to complete the foundational Core requirements within the first 30 credits taken at Pace University.

CONDITIONAL MATRICULATION - GRADUATE
Conditionally matriculated students may register for courses according to their school’s policy as outlined below:

Dyson College of Arts and Sciences
1 semester for a maximum of 6 credits

Lienhard School of Nursing
1 semester for a maximum of 6 credits

Lubin School of Business
1 semester for a maximum of 6 credits

School of Computer Science & Information Systems
1 semester for a maximum of 2 courses
CONFLICT AND DEFERRED EXAMINATIONS - UNDERGRADUATE

Conflict Examinations:
Students who have two (2) scheduled final exams at the same time or more than two (2) exams on the same day may apply to take one of these exams on the date listed below. The students must file an application for conflict through the Office of the Dean of their school.

FILING DEADLINE EXAM DATE
New York May 7, 2004 May 15, 2004
Pleasantville May 11, 2004 May 18, 2004

Deferred Examinations:
Students are permitted to take a deferred examination with the approval of their instructor for compelling reasons only, such as illness, emergencies, or other exceptional circumstances. Students who have sufficient reason to request a deferred examination are required to complete a deferred examination application form and have it approved by their instructor. If the instructor is not available students should contact the appropriate academic department for assistance. Eligible students are then required to submit the approved form to the Office of Student Accounts and Registrar Services and pay a fee of $30.00 for one exam or $50.00 for two or more exams. The filing deadline and examination dates are as follows:

SPRING 2004

<table>
<thead>
<tr>
<th>EXAM</th>
<th>FILING DEADLINE</th>
<th>EXAM DATE</th>
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<tbody>
<tr>
<td>New York Middterm</td>
<td>March 26, 2004</td>
<td>April 3, 2004</td>
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<tr>
<td>Final</td>
<td>May 28, 2004</td>
<td>June 5, 2004</td>
</tr>
<tr>
<td>Pleasantville Final</td>
<td>May 28, 2004</td>
<td>June 5, 2004</td>
</tr>
</tbody>
</table>

*This date can only be used for students applying for more than two exams.

INDEPENDENT STUDY

Students who qualify for independent study must register and file an application and permit with the Office of Student Accounts and Registrar Services, Department Chair and Dean of the school in which the course will be taken. See catalog for details.

INFORMATION TECHNOLOGY

In order to fully participate in course instruction, Pace University students need to be familiar with and use information technology resources. While Pace does not currently require students to own Windows-compatible personal or notebook computers, we strongly encourage them to do so. Pace does provide its students with computer-resource centers (CRCs) (computers available on a first-come, first-serve basis), equipped with the necessary hardware and software for on-line or PC-required course assignments. In addition, the University provides data connectivity (10 Base-T Ethernet and wireless connectivity) in public areas (e.g., classrooms) as well as in University-owned residence halls. (Leased residence halls, not Pace dormitories may require individual telephone or cable modem contracts by students.) Classes are occasionally conducted in videoconferencing facilities (instructor may not be physically in the same location as all the students) located in Pleasantville, Midtown, the Law School, the Graduate Center, Hudson Valley Center, and Pace Plaza. All users of Pace information technology are required to abide by Pace University’s Appropriate Use Policy for Information Technology.
Pace University, through its internal Division of Information Technology (DoIT) and relationships with hardware, software, and communication service providers, makes every effort to maintain uninterrupted availability of information-technology resources, including a secure and stable environment on the World Wide Web for distance learning courses, communications with professors, and access to University departments. However, information-technology resources, communications (including e-mail), intranet, Internet, and Internet 2 may occasionally be interrupted or made unavailable by causes beyond the University's reasonable control. The University shall not be responsible for refund of any tuition or fees in the event of any such occurrence; neither shall the University be liable for any consequential damages as a result thereof. Instruction and/or course work that is interrupted, delayed, or lost as result of such occurrences shall be completed by arrangement acceptable to the professor and/or chair of an affected course.

All Pace students are issued electronic mail accounts (e-mail), which will be used from time to time by the University administration and faculty as a means of communication. Students are expected to familiarize themselves with this account as soon as possible after registration and are required to check this e-mail account regularly. Students may forward messages from their Pace-provided e-mail account to any non-Pace personal account, and the University provides assistance in establishing this mail forwarding (see http://studentit.pace.edu); however, the University cannot assume any liability for mail delivery outside of its network or for third-party systems. Student e-mail accounts can be found at http://studentit.pace.edu (one-stop student information site for email, Blackboard and more) and select Student Email Look Up. The default password for the student account, is the student's Pace Identification Number. This email account and password combination will work for the email, Blackboard and Pace dialups.

Other sites available are:
http://stmail.pace.edu (student e-mail)
http://online.pace.edu (links to asynchronous distance-education servers, e.g., Blackboard, etc.)

Email questions about these accounts to doit@pace.edu.

**LEAVE OF ABSENCE-UNDERGRADUATE**

Students who wish to take a leave of absence from the University should file a leave of absence form in the Office of Student Accounts and Registrar Services. This form must be approved by the appropriate dean.

Students taking a leave of absence before the end of a semester must also file a withdrawal form in the Office of Student Accounts and Registrar Services, and must complete a resumption of study form upon returning to Pace.

**MAINTAINING MATRICULATION-GRADUATE**

Filing deadline is February 23, 2004 for the Spring 2004 semester.

**NON-DEGREE STATUS-GRADUATE**

The objective of the Non-Degree Status is to enable students seeking a renewal or extension of knowledge to enroll in appropriate graduate courses, excluding those offered through the Lubin School of Business. Individuals may qualify by virtue of previous education or experience to register for certain graduate courses.

While the final determination rests with the academic school of the university offering the degree, generally at most two courses taken in this status may be applied toward a degree program.

Students wishing to register for a course under this status must complete the form entitled "Application/Registration Form for Non-Degree Student Status," secure the approval of the chair of the department offering the course(s) and then submit the form to the appropriate Office of Graduate Admission, New York City campus or Graduate Center, White Plains during the registration dates and hours indicated in the class schedule.

**NON-DISCRIMINATION REGARDING ATTENDANCE AS IT RELATES TO RELIGIOUS OBSERVANCE**

No person shall be expelled from or be refused admission as a student to Pace University for the reason that he or she is unable, because of his or her religious beliefs, to register or attend classes or to participate in any examination, study or work requirements on a particular day or days.

Any student at Pace University who is unable, because of his or her religious beliefs, to attend classes on a particular day or days shall, because of such absence on the particular day or days, be excused from any examination or any study or work requirements.

It shall be the responsibility of the faculty and of the administrative officials of Pace University to make available to each student who is absent from school, because of his or her religious beliefs, an equivalent opportunity to register for classes or make up any examination, study or work requirements which he or she may have missed because of such absence on any particular day or days. No fees of any kind shall be charged by Pace University for making available to the said student such equivalent opportunity.

If registration, classes, examinations, study or work requirements are held on Friday after four o’clock post meridian or on Saturday, similar or makeup classes, examinations, study or work requirements or opportunity to register shall be made available on other days, where it is possible and practicable to do so. No special fees shall be charged to the student for these classes, examinations, study or work requirements or registration held on other days.

In effectuating the provisions of this section, it shall be the duty of the faculty and the administrative officials of Pace University to exercise the fullest measure of good faith. No adverse or prejudicial effects shall result to any student because of his or her availing himself or herself of the provisions of this section.

Any student, who is aggrieved by the alleged failure of any faculty or administrative officials to comply in good faith with the provisions of this section, shall be entitled to maintain an action or proceeding in the supreme court of a county in which Pace University is located for the enforcement of his or her rights under this section.

**PASS-FAIL-UNDERGRADUATE**

Students with 60 credits and a cumulative QPA of at least 2.5 may take one elective course per semester pass-fail. Core courses and major courses are excluded. Not more than four courses toward the degree may be taken on a pass-fail basis. Only a grade of “F” will be computed into the QPA. Students must notify the Office of Student Accounts and Registrar Services of their intent to take a course Pass-Fail within the first two weeks of a fifteen-week term, or the first week of a four, six or seven week session.

**PREREQUISITE POLICY**

Before registering for a course, students should verify that they satisfy all prerequisites for the course. Students who do not satisfy the prerequisites for a course will generally not be allowed to continue in the course. Waivers of prerequisites may be granted by the appropriate academic department for substantive reasons. Students who have taken courses at another college or university should have these courses evaluated before registering for courses in the same discipline at Pace.

**RECOMPUTATION (REPEATED COURSE) UNDERGRADUATE**

If a student repeats a course, only the grade and credits earned the last time the course was taken will be computed in the cumulative QPA. Students wishing to apply for recomputation of their QPA must complete the appropriate form at the Office of Student Accounts and Registrar Services. The QPA average will be recomputed only for the semester in which the student repeats the course; the average of the semester in which the course(s) was first taken will not be changed.

If a student withdraws from the course during the semester in which it is being repeated, the cumulative QPA will reflect the original grade. Recomputation is not permitted after a degree has been awarded.
RECOMPUTATION OF F GRADE-GRADUATE
Graduate students may request, on a one time basis only, that the repeat grade for a course in which a grade of "F" or "I-F" was originally received be the only grade averaged in the calculation of the cumulative quality point average. In this case, however, both grades will still be shown on the transcript. Recomputation is not permitted after a degree has been awarded.

RESUMPTION OF STUDY
Students who discontinue study for one or more major semesters (Spring or Fall) must file an application for resumption of study at the Office of Student Accounts and Registrar Services. Transcripts from all institutions attended since last enrollment at Pace must be submitted to the Office of Student Accounts and Registrar Services before approval to resume study will be granted. Nursing students must file their intent to register for a major clinical nursing course at least one semester prior to the resuming semester. This intent must be filed with the Chair of the Nursing Department. Resuming students must apply to resume studies and register at their home campus.

TRANSPORTATION
Inter-campus transportation is provided by the university without charge to students to facilitate attending class on more than one campus. Visit www.pace.edu for a schedule.

WITHDRAWAL POLICY
Students receive no credit for courses they discontinue. All withdrawals are subject to the tuition refund policy cited on page 10 of the Fall Schedule. Withdrawal after the second week of class in a 14 or 15 week semester or its equivalent will result in a grade of "W" which will not affect the student’s QPA. Withdrawals are permitted prior to the dates indicated below:

- Regular 14/15 Week Semester: End of eighth week of class
- Two-Track (7 Weeks): End of second week of class
- Four Week Term: End of second week of class
- Six Week Term: End of second week of class
- Six-Weekend Modules: End of second week of class
- Intensive Weekend: End of first week of class

A withdrawal during the ninth and tenth weeks of a 14/15-week semester requires the permission of the instructor of the course and the Dean of the School in which the student is matriculated. Students who do not withdraw through the touchtone telephone system, web or file for withdrawal with the Office of Student Accounts and Registrar Services within these times will continue to be registered for the course(s) and will be assigned an "F" in the course(s) affected if they have not completed the requirements of the course(s). Under exceptional circumstances, a student may withdraw without academic penalty from a class after the established time limit, but only with permission from the school which administers the student’s academic major, in consultation with the school from which the course originates. Withdrawals are not permitted after a degree has been awarded. Please consult the most current undergraduate/graduate catalog for complete information regarding university policies and regulations.

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Academic Advisement

UNDERGRADUATE
Advisors are available in the academic schools, departments, First Year Programming, Academic Resources, CAP Program, and the Offices of Adult and Continuing Education to help students plan their programs. Although advisors will lend assistance, the primary responsibility for academic planning rests with the student. Students should become familiar with the requirements for the program in which they are enrolled and discuss and review their course selections with an advisor in their academic school or major prior to registration. Students should contact offices for advisement schedules and/or appointments and refer to the Directories of Deans and Chairs elsewhere in this schedule for specific names and locations.

First year students must contact the office of First Year Programming on each campus to determine the name of their advisor and to obtain approval to register. CAP advising and registration is done through the CAP office on each campus.

GRADUATE

LUBIN SCHOOL OF BUSINESS
Individual appointments can be made with the Office of Graduate Academic Advisement:

- New York Campus: (212) 346-1984
- Westchester Campus: Graduate Center: (914) 422-4188

All campuses during in-person registration: Advisement for advanced and resuming students is available on-site by appointment; call the above telephone number for your campus.

DYSON COLLEGE OF ARTS & SCIENCES
Counseling: All Westchester students should consult with their faculty advisor or the chair in the department prior to registration. For further information, contact the Program Coordinator, Barbara Roberts at (914) 773-3496.

Environmental Science: All students must consult with the Program Director for degree planning and course registration. For further information, please contact the Program Director at (914) 773-3656 or e-mail eweiser@pace.edu.

Psychology: All New York students must submit a registration authorization form signed by their faculty advisor. If the advisor is not available, the form should be signed by Dr. Barbara Mowder or Ms. Aqueda Portalatin. This form must be submitted to Ms. Aqueda Portalatin (Room 1311, 41 Park Row) when registering. No student will be allowed to register without this form. For further information, contact the department at (212) 346-1506.

Public Administration: All students should consult with their advisor or the chair in the department, prior to registration. For further information, contact the department at (914) 422-4298.

Publishing: All students should consult with Barbara Egizi, Program Manager in the department. For further information, contact the department at (212) 346-1416.

SCHOOL OF EDUCATION
Advisement inquiries and individual appointments can be made by contacting the Office of Student Support Services:

- New York: (212) 346-1338
- Pleasantville: (914) 773-3571
SCHOOL OF COMPUTER SCIENCE AND INFORMATION SYSTEMS
Advisement is available by appointment with the CSIS Faculty, Assistant Deans or Academic Advisors. All CSIS undergraduate students must receive advisement each semester. CSIS graduate students are encouraged to such advisement.

White Plains Campus Dean's Office: (914) 422-4191
New York Campus Dean's Office: (212) 346-1687
Pleasantville Campus Dean's Office: (914) 773-3592

LIENHARD SCHOOL OF NURSING
Each matriculated student must consult an academic scheduler for academic counsel and guidance on courses. All students must have a registration permit card signed by an academic scheduler in order to register.

Adult and Continuing Education (ACE)
The Division of Adult and Continuing Education (ACE) works with the Offices Of Admission to serve adult and non-traditional students, including visiting Students and post-baccalaureate students. For more information, visit www.pace.edu/adult.

For degree-seeking students:
• Adult Degrees Combine your life experience with credit courses and complete your degree.
  Bachelor of Arts in Liberal Studies
  Bachelor of Science in Professional Studies
  Bachelor of Science in Professional Computer Studies
  Bachelor of Business Administration in General Business
• Online Accelerated Bachelor's Degrees Can be completed in 24 months (for students with 64 transfer credits)
  Professional Technology Studies
  Professional Communication Studies
• Credit for Life Experience
  Credit for Life Experience (CLE) is a flexible, efficient way of earning college credits for what you learned outside the classroom. Are you a business professional, a computer engineer or programmer, an actor or even a pilot? You could earn up to 36 hours of college credit for real-life experience.
• College Level Examination Program (CLEP)
  Accelerate completion of your degree by taking the CLEP exams. The College Level Examination Program, created by the College Board and Educational Testing Services, offers standardized tests at Pace that allow you to obtain college credit in general and subject areas.
• 26-Credit GED Program
  Earn your GED while you study for you Associate's or Bachelor's Degree. If you do not have a high school diploma or a GED, you can matriculate (earn formal admission into a degree program) by completing 26 credits with an overall grade point average of "C" (2.0).

For non-degree-seeking students, including visiting students and post-baccalaureate students:
• Summer Sessions: Enroll in our six-week summer sessions and get a head start on you next semester.
• Pre-Professional courses (Pre-Med, Pre-Vet, etc.): Complete your requirements in the Summer Science program or in the fall and spring semesters.
• Preparation for graduate school: Enroll in undergraduate courses to prepare for MBA, forensics, psychology, etc.
• Credit-bearing certificate programs: Accounting, Human Resources Management, International Marketing, Computer Programming, Internet Technologies, Information Systems, Commercial Art, Interior Design, Photography, and Italian, French or Spanish for Professions. All credit-bearing certificate courses can be applied toward a Pace University degree.
COMPUTER-RELATED PROGRAMS

The School of Computer Science & Information Systems through Adult and Continuing Education offers a number of undergraduate certificate programs designed to meet the educational goals and needs of the working adult. Courses are scheduled to be completed in a timely fashion for those seeking career changes or advancement. The following certificate programs are available:

**Computer Programming** - for the adult interested in the fundamentals of computer science including programming in Java and data structures. The certificate can be completed in eighteen months. All coursework may be applied to a bachelor’s degree in Computer Science.

**Internet Technologies** - This program provides a solid foundation in Internet technologies and equips the student with necessary skills to handle the ever changing opportunities and challenges created by the Internet.

**Personal Computer and Multimedia Applications** - for the adult interested in learning more about personal computer and popular software application packages. The certificate can be completed in twelve months. All coursework may be applied to a bachelor’s degree in Technology Systems.

Contact Adult and Continuing Education on the campus of your choice for details.

**Introductory Business Courses**

Students interested in introductory business courses prior to matriculation in the Lubin School of Business will register for the courses after consultation with an academic advisor in the Adult and Continuing Education offices. Courses completed with passing grades will be applied toward the Bachelor of Business Administration (B.B.A.) degree program upon matriculation into the Lubin School of Business.

**Advanced Business Courses**

Non-business degree students may register for advanced business courses in the Lubin School of Business provided course prerequisites including junior standing are met. In special cases the Lubin School of Business academic department may waive prerequisites for students who have equivalent knowledge or preparation.

**Noncredit Programs**

Adult and Continuing Education also offers noncredit certificates, courses and workshops designed to address the lifelong learning needs of residents and workers in the University’s surrounding communities. Programs provide opportunities for professional development and personal enrichment and include:

- Business Management
- Communication Skills
- Career Development
- Computer Training
- English as a Second Language (ESL)
- English for Professionals (ESL)
- Foreign Languages
- Real Estate Licensing
- Test Preparation (GMAT, GRE, LSAT)
- Writing

**Noncredit Certificates Include:**

- Certificate in Business Leadership
- International Trade and Commerce Certificate
- Marketing Certificate Program
- Sales Certificate Program
- SHRM Human Resource Management Certificate

ACE also delivers programs on site for corporations, government agencies and non-profit organizations. Customized training can be designed to meet the needs of your organization. For more information about Adult and Continuing Education services and programs or for free one-on-one advisement, contact one of these Pace locations, or visit www.pace.edu/adult

**Downtown Campus**

1 Pace Plaza, Rm. W-100
New York, NY 10038
Tel: (212) 346-1943
aceny@pace.edu

**Midtown Campus**

551 Fifth Avenue (at 45th St.), 8th Fl.
New York, NY 10176
Tel: (212) 346-1700
acemt@pace.edu

**Pleasantville Campus**

861 Bedford Road
Kessel Campus Center
Pleasantville, NY 10570
Tel: (914) 773-3568
aceplv@pace.edu

**Pace Hudson Valley Center**

33 Airport Drive, Suite 104
New Windsor, NY 12553
Tel: (845) 567-9284
hvc@pace.edu
Directions to the Campuses

DIRECTIONS TO THE NEW YORK CITY CAMPUS
1 Pace Plaza
New York, NY 10038-1598
(212) 346-1200

Opposite City Hall Park in lower Manhattan

BY SUBWAY *
*Subway service is undergoing reconstruction and improvements. Check with the MTA for route changes. Consult http://www.newyorkcitytransit.com or http://www.mta.nyc.ny.us or call (718) 330-1234 for recent updates.

West Side IRT
From uptown and the Bronx: take the Seventh Avenue Express (#1 or #2 or #3 train) to Fulton Street. Exit subway and walk north on William Street to the campus.

From Brooklyn: take the Seventh Avenue Express (#1 or #2 or #3 train) to Fulton Street. Exit subway and walk north on William Street to the campus.

East Side IRT
Use the Lexington Avenue Express (#4 or #5 train) or Local (#6 train) to the Brooklyn Bridge/City Hall Station. Take exit marked City Hall to the street and walk across to the University; or walk through underpass to exit marked Frankfort Street and exit to the north sidewalk of the University building.

Independent
Use the Eighth Avenue Express (A train) to Broadway/Nassau Street Station. Exit at Fulton and Nassau Street, and walk two blocks north to campus.

BMT
Use the Broadway Local (J or M train) to Fulton Street Station. Walk north on Nassau Street to campus.

or
Use the Nassau Street Express (J or Z train) or Local (M train) to Chambers Street. Leave station at exit marked City Hall to street and across to the campus; or, walk through subway underpass to exit marked Frankfort Street and exit to the University.

Note: Not all trains run at all times. For current schedules or route changes, contact the Metropolitan Transportation Authority (MTA) at (718) 330-1234 or http://www.mta.nyc.ny.us

BY BUS
Use the M 1 Bus to Spruce Street (marked South Ferry) from Fifth Avenue, along lower Park Avenue then along Broadway to Park Place. Cross City Hall Park to campus.

Use the M 6 to Broadway and Park Place. Cross City Hall Park to campus.

Use M 9 to Chatham Square. Walk along Pearl Street to Frankfort Street, then one block west to campus (rear of campus faces Gold Street).

Use M 10 to Park Place and West Broadway. Walk two blocks east to Broadway, cross City Hall Park to campus.

Use M 15 (marked Water Street, South Ferry) to Pearl and Frankfort Street (at campus).

Use M 22 to Chambers and Centre Street walk two blocks south to campus.

Use M101 (marked Park Row - City Hall) to last stop.

Use M102 (marked Park Row-City Hall) to last stop.

BY AUTO
The New York State Thruway (Rte 87) south onto the Major Deegan Expressway (Rte 87) south of the George Washington Bridge to Major Deegan Expressway south of the New England Thruway (Rte 95) south to the Major Deegan Expressway (Rte 87) south and exit at Willis Avenue / Third Avenue Bridge and take the bridge to the East River Drive and as below:

Three central arteries take you directly to the Pace University campus:

East River Drive (FDR)
Take the East River Drive south to the “Brooklyn Bridge/Civic Center” exit. As you exit keep right and take the right fork to the Civic Center and you will be lead onto Robert F. Wagner Place. Turn left onto Pearl Street, travel under the overpass and immediately right onto Frankfort Street. Travel Frankfort Street to the traffic light and turn left onto Gold Street. The campus is on your right, at the corner of Gold and Spruce Streets. There is parking available on your left on Gold Street and more parking on Beekman Street, one block south off Gold Street. The Schimmel Theatre entrance on Spruce Street will afford you access to the Security office and the campus.

West Street (West Side Highway) South
Exit at Chambers Street and travel to Broadway and follow the directions below.

Broadway
Follow Broadway, in the middle of Manhattan, south past City Hall (on your left). After City Hall, turn left onto Park Row/Brooklyn Bridge. Travel north and stay right on Park Row to Pace University on your right.

Brooklyn Bridge
Travel across the bridge to the end of the ramp and bear right onto Park Row South. At the first traffic light, turn left onto Spruce Street and the University is immediately on your left. Travel Spruce Street to Gold Street and parking as above.

FROM STATEN ISLAND
Staten Island Ferry and Brooklyn Battery Tunnel
Take the ferry/tunnel to Manhattan. Follow the East River Drive (FDR) north to Exit 2 Brooklyn Bridge/Civic Center. Follow the ramp marked “Civic Center” to the end and at the light proceed straight ahead onto Frankfort Street to the first traffic light. At the light turn left onto Gold Street. The campus is on your right, at corner of Gold and Spruce Street. Public parking is available as above.

IRT (Lexington Ave. Express)
To the Brooklyn Bridge/City Hall Station. Exit to City Hall and walk across City Hall Park to the university, or exit via the underpass marked Frankfort Street and exit to the sidewalk on the north side of the university.

MIDTOWN CENTER
at The French Building
551 Fifth Avenue (at 45th Street)
8th and 9th floor
New York, NY 10176-0899
(212) 346-1700/1770

BY TRAIN
Take the Metro-North Railroad, the New Haven, the Harlem and the Hudson Division to Grand Central Station. Use the escalator from main lobby to the Met Life Building. Walk along Citibank branch and exit the building at 44th Street and Vanderbilt Avenue. Walk west to Fifth Avenue and turn north one block to 45th Street and enter the French Building.
**LIRR and New Jersey Transit**
Take either of these mass transits to Penn Station at 34th Street. Leave Penn Station by walking to the 7th Avenue entrance. Cross 7th Avenue to the corner of 32nd Street and take the Q4 or Q32 bus to 45th Street and Madison Avenue. Walk west on 45th to Fifth Avenue and enter the building through the 45th Street entrance.

**BY SUBWAY**
*Subway service is undergoing reconstruction and improvements. Check with the MTA for route changes. Consult http://www.newyorkcitytransit.com or http://www.mta.nyc.ny.us or call (718) 330-1234 for recent updates.*

**Lexington Avenue Line**
Use the Lexington Avenue subway to Grand Central Station. Take the escalator to the concourse level and proceed to main lobby. Take escalator up to Met Life Building. Walk along Citibank branch and exit the building at 44th Street and Vanderbilt Avenue. Walk west to Fifth Avenue and turn north one block to 45th Street and enter the building through the French Building.

**Flushing IRT**
Use the Flushing line to Fifth Avenue and exit to the street. At street level, walk to Fifth Avenue. Turn north onto Fifth Avenue and walk to 45th Street. Enter building through Fifth Avenue or 45th Street entrance.

**6th Avenue IND**
Use the 6th Avenue subway to 42nd Street. Walk north on 6th Avenue (Avenue of the Americas) to 45th Street. Turn right onto 45th and proceed to Fifth Avenue. Building is across the street. Enter through Fifth Avenue or 45th Street entrances.

**BY BUS**
Use all carriers to the Port Authority Terminal at 42nd and 8th Avenue. At corner of 42nd and 8th the #104 bus to Fifth Avenue. Walk west on 45th to Fifth Avenue and enter the building through the 45th Street entrance.

**BY CAR**
The New York State Thruway (Rte 87) to the Major Deegan Expressway south or the George Washington Bridge to the Major Deegan Expressway south or the New England Thruway (Rte 95) south to the Major Deegan Expressway south and exit at Willis Avenue/Third Avenue Bridge and take the bridge to:

**East River Drive (FDR)**
Take the East River Drive (FDR) to 42nd Street. Turn onto 42nd Street westbound and proceed to Avenue of the Americas (6th Ave). Turn right (north) onto Avenue of the Americas, and turn right onto 44th Street and seek private parking at the Hippodrome Garage. Walk east to Fifth Avenue and north one block to 45th Street and enter the building on the 45th Street side.

**West Side Highway**
Use the West Side Highway to 42nd Street and turn left on 42nd Street. Proceed to Avenue of the Americas (6th Ave). Turn left onto Avenue of the Americas and proceed to 44th Street and turn right onto 44th Street and seek private parking at the Hippodrome Garage. Walk east to Fifth Avenue and north one block to 45th Street and enter the building on the 45th Street side.

**DIRECTIONS TO THE PLEASANTVILLE CAMPUS**
861 Bedford Pleasantsville, N.Y. 10570
914 773-3200

**BY AUTO**
**Saw Mill River Parkway - Northbound**
Take exit 26, "Taconic State Parkway." The first exit on the Taconic Parkway is for Pace University at Pleasantville – Route 117. At the end of the exit there is a traffic light. Entrance One and Two to the campus are directly in front of you, straight across the intersection. If you turn right at the light and proceed east on Rte 117, Entrance Three is 2/10th of a mile on the left. Entrance Three is the most popular entrance with access to the dorms and Administrative Buildings.

**Saw Mill River Parkway - Southbound**
Take Exit 29, “Manville Road/Pleasantville.” At the stop sign, turn left onto Manville Road. Travel 2/10th of a mile and at the STOP sign, turn right onto Route 117 (Bedford Road). The campus is 3/10th of a mile on the left. Entrances Three, then Two, then One.

**Sprain Brook Parkway and the Taconic State Parkway - Northbound**
Take the Sprain Brook Parkway northbound. At the Hawthorne interchange, the Sprain Brook will lead directly onto the Taconic State Parkway. The first exit on the Taconic Parkway is for Pace University at “Pleasantville - Route 117.” At the end of the exit there is a traffic light. Entrance One and Two to the campus are directly in front of you, straight across the intersection. If you turn right at the light and proceed east on Rte 117, Entrance Three is 2/10th of a mile on the left. Entrance Three is the most popular entrance with access to the dorms and Administrative Buildings.

**Taconic State Parkway - Southbound**
Take the exit “Pleasantville Road/Pleasantville.” At the end of the exit, at the light, turn left and proceed under the Taconic Parkway. Continue on Pleasantville Road to the second traffic light. Turn right at this light and proceed 2/10th of a mile and at the STOP sign turn right onto Route 117 (Bedford Road). The campus is 3/10th of a mile on the left. Entrances Three, then Two, then One.

**Cross Westchester Expressway - Route 287- Westbound**
Take exit 3 to the Sprain Brook Parkway northbound and proceed north as above.

**Tappan Zee Bridge and Cross Westchester Expressway - Route 287- East**
After paying the toll on the Tappan Zee, proceed south on Rte 87 (New York State Thruway) to exit 8 “Cross Westchester Expressway.” As you exit, remain in the right lane and immediately take exit 1 (of Cross Westchester) marked “Saw Mill River Parkway/Route 119.” The exit will split and you take the left lane onto the Saw Mill River Parkway northbound and follow the directions above.

**From Manhattan and Bronx**
Major Deegan - New York State Thruway - Route 87 - Northbound
Take Exit 7A “Saw Mill River Parkway North” and follow the directions above.

**Route 9A - Northbound**
Follow Rte 9A north and exit at Route 117/North Tarrytown/Pleasantville. This will be a left lane exit. At the end of the exit, at the traffic light, turn right and proceed under the Taconic State Parkway to the first traffic light. Turn left into Entrance One and Two, or proceed east 2/10th of a mile to Entrance Three.

**Route 9A - Southbound**
Follow Route 9 into Croton on Hudson and take the exit for Route 9A “Briarcliff Manor.” Exit at Route 117/North Tarrytown/Pleas-
antville. This will be a left lane exit. At the top of the exit, at the light, turn left and proceed under the Taconic State Parkway to the first traffic light. Turn left for Entrance One and Two, or proceed 2/10th of a mile east and turn left into Entrance Three.

**BY TRAIN**

Take the Harlem Division of the Metro North Railroad to Pleasantville Station. Telephone 1-800 METRO INFO or www.mta.nyc.us for further schedule information. During the Fall and Spring academic semesters, you can connect the Pace shuttle bus which stops at the southwest corner of the station plaza at 25 and 45 minutes after the hour except between 11:30AM and 2:00PM.

**DIRECTIONS TO THE WHITE PLAINS CAMPUS**

**BY AUTO**

From lower Connecticut and adjoining Upstate New York - Take Route 84 south from Brewster/Route 84 or take the Merritt Parkway south or take Route 95 south (New England Thruway) to exit 22. Proceed south on North Broadway to the sixth traffic light and turn left onto the campus.

From New Jersey and Upstate New York - Take Tappan Zee Bridge and Cross Westchester Expressway Eastbound (Route 287) directions as above.

**BY TRAIN**

Metro North, Harlem Division trains stop at Pleasantville. Call Metro North direct at 1-800-METRO-INFO or www.mta.nyc.us for latest schedule information. During the Fall and Spring Semester, you can connect to the Pace University shuttle bus from the railroad station. Exit the station and travel to the southeast corner (at the public bus stop). Pace shuttle buses intersect the station plaza at 25 and 45 minutes after the hour except between 11:30AM and 2:00PM.

**BY BUS**

The Bee Line System also serves the Briarcliff Manor campus with a stop within a 1/2 of a mile walk. Please call the system direct at 914 682-2020.

**DIRECTIONS TO THE BRIARCLIFF MANOR CAMPUS**

235 Elm Road Briarcliff Manor, NY 10510-2256
(914) 773-3200

**BY AUTO**

From lower Connecticut and adjoining Upstate New York - Take the most direct route to Cross Westchester Expressway Westbound (Route 287). Leave Expressway at exit 3 “Sprain Brook Parkway North/Taconic Parkway”. The Sprain Brook Parkway will lead you directly onto the Taconic Parkway at the Hawthorne interchange. The first exit on the Taconic Parkway is for Pace University at Pleasantville. Continue past this exit to the third exit “Pleasantville Road.” At the end of the exit turn left onto Pleasantville Road and pass under the Taconic Parkway until you come to a “T” intersection. Make a left turn and then an immediate right turn onto Elm Road. Climb Elm Road to the top and the campus is on your left.

Or

Take the Major Deegan (route 87) north to exit 7A, “Saw Mill River Parkway” and follow the direction below for Saw Mill River Parkway Northbound.

**Saw Mill River Parkway Northbound** - Take exit 26 “Taconic State Parkway.” The first exit on the Taconic Parkway is for Pace University at Pleasantville. Continue past this exit to the third exit “Pleasantville Road.” At the end of the exit turn left onto Pleasantville Road and pass under the Taconic Parkway until you come to “T” intersection. Make a left turn and then an immediate right turn onto Elm Road. Climb Elm Road to the top and the campus is on your left.

**Saw Mill River Parkway Southbound** - Take exit 29, “Manville Road/Pleasantville.” Turn right at the exit of the exit and travel to the first traffic light. Turn left onto Pleasantville Road and proceed east to the Village of Briarcliff Manor. You will pass under the Taconic State Parkway and then come to “T” intersection. At this intersection, turn left and immediately turn right onto Elm Road. Climb Elm Road to the top and find the campus on your left.

**Taconic State Parkway Southbound** - Exit at “Pleasantville Road, Pleasantville.” At the end of the exit turn right onto Pleasantville Road and continue toward the Village of Briarcliff Manor until you come to “T” intersection. Make a left turn and then an immediate right turn onto Elm Road. Climb Elm Road to the top and the campus is on your left.

**From Tappan Zee Bridge** - After tolls, proceed to exit 8 “Cross Westchester Expressway”, Route 287 eastbound. On the exit ramp, move to right lane and take Exit 1 (one) from Rte 287 “Saw Mill River Parkway”/Route 119. The exit will split into two lanes, take the left lane marked “Saw Mill River Parkway, northbound and proceed as above for Saw Mill River Parkway Northbound.
BY BUS
All major bus carriers service the Transit Center in White Plains. Within Westchester County, the BEE LINE system also services the Transit Center. Take a BEE LINE Route 6 or a taxi from the Transit Center to the Law School; or walk east on Hamilton Avenue for four blocks, then north on North Broadway for four blocks to the campus on your right; or see “Arriving…” below. For further information, contact your carrier (Greyhound etc) or for the BEE LINE system, telephone 914 682-2020 for further schedule information.

Arriving at White Plains RR or Transit Center by Train or Bus
During the Fall and Winter semester walk two blocks south on Bank Street to 1 Martine Avenue at the corner of Bank St/Martine Avenue and connect to the Pace University shuttle service which departs the Graduate Center ten minutes after every hour 9:10AM to 5:10PM, Monday to Friday.

EVELYN AND JOSEPH I. LUBIN GRADUATE CENTER
1 Martine Avenue
White Plains, New York 10606-1932
(914) 422-4000

BY AUTO
Cross Westchester Expressway – Route 287 East
Travel the Cross Westchester eastbound and take exit 5. The exit ramp will lead you onto Rte 119 (Tarrytown Road). Follow Tarrytown Road into White Plains. You will be lead onto Main Street in White Plains and cross underneath the railroad tracks. After the railroad tracks, immediately move to the right lane and turn right at the second light, which is Lexington Avenue. Travel Lexington Avenue for one block to the traffic light and turn right onto Martine Avenue. The Graduate Center is one block west on the right corner. There is parking available in the same building or continue around the block to public parking. The streets surrounding the Graduate Center are “one way.”

Cross Westchester Expressway - Route 287 West
Travel the Cross Westchester Expressway west and take exit 5. At the end of the exit, turn left onto Hillside Avenue. Take Hillside Avenue to Route 119 (Tarrytown Road) and turn left again. Follow Tarrytown Road into White Plains. You will be lead onto Main Street in White Plains and cross underneath the railroad tracks. After the railroad tracks, immediately move to the right lane and turn right at the second light, which is Lexington Avenue. Travel Lexington Avenue for one block to the first light and turn right onto Martine Avenue. The Graduate Center is one block west on the right corner. There is parking available in the same building or continue around the block to public parking. The streets surrounding the Graduate Center are “one way.”

From the Major Deegan Expressway
Travel the Deegan onto the New York State Thruway (Rte 87) and leave Rte 87 at Exit 8, Cross Westchester Expressway/Route 287 East and follow as above

From the Bronx River Parkway - South of the Graduate Center
Take the Bronx River Parkway North to exit 21 in White Plains. Turn right at the end of the exit and onto Main Street and cross underneath the railroad tracks. After the railroad tracks, immediately move to the right lane and turn right at the second light, which is Lexington Avenue. Travel Lexington Avenue for one block to the first light and turn right onto Martine Avenue. The Graduate Center is one block west on the right corner. There is parking available in the same building or continue around the block to public parking. The streets surrounding the Graduate Center are “one way.”

From the Bronx River Parkway North of the Graduate Center
Take the Bronx River Parkway south to exit 2 (County Center) and turn right off the Bronx River Parkway. Drive across the front of the County Center to the first traffic light and turn right onto Route 119 (Tarrytown Road). Follow Tarrytown Road into White Plains. You will be lead onto Main Street in White Plains and cross underneath the railroad tracks. After the railroad tracks, immediately move to the right lane and turn right at the second light, which is Lexington Avenue. Travel Lexington Avenue for one block to the first light and turn right onto Martine Avenue. The Graduate Center is one block west on the right corner. There is parking available in the same building or continue around the block to public parking. The streets surrounding the Graduate Center are “one way.”

From Connecticut and adjoining upstate New York
Take Route 684 south from Brewster and Route 84 into White Plains or Route 95 (New York Thruway) and exit onto the Cross Westchester Expressway - Route 287 eastbound and follow the directions as above.

From Long Island
Use the Throgs Neck Bridge and the Whitestone Bridge and follow all roads to the New York Thruway - Route 95 to exit 21, “Cross Westchester Expressway/Route 287 West/Tappan Zee Bridge. Once you have entered the Cross Westchester Expressway West, use the direction as above.

From New Jersey and Upstate New York west of the Hudson River
Use all roads to Route 87 (New York State Thruway) to the Tappan Zee Bridge. After the toll, proceed south on Route 87 to exit 8 (Cross Westchester Expressway/Route 287 East. Follow the Cross Westchester Expressway/Route 87 East as above.

BY TRAIN
Harlem Division of Metro-North Railroad from Grand Central Station, New York City and Brewster stop at the White Plains station. Walk two blocks south on Bank Street to 1 Martine Avenue at the corner of Bank St/Martine Avenue. Telephone Metro North direct at 1-800-METRO-INFO or www.mta.nyc.us for further schedule information.

BY BUS
All major bus carriers service the Transit Center in White Plains. Within Westchester County, the BEE LINE system also serves the Transit Center. For further information, contact your carrier (Greyhound etc) or for the BEE LINE system, telephone 914 682-2020 for further schedule information. On arrival at the Transit Center walk two blocks south on Bank Street to the corner of Martine Avenue and enter the Graduate Center.

HUDSON VALLEY CENTER
33 Airport Center Drive, Suite 104
New Windsor, NY 12553
845-567-9284

BY AUTO
From New York State Thruway
Take Newburgh Exit 17. Stay left. Follow signs for Stewart Airport. Turn right onto 17K West. At first light turn onto Union Ave.*

From Route 84 (West and East):
Exit Route 84 West. Continue on Route 84 to Exit 75. Take Exit 75 onto Union Ave. *

*At Union Ave: Follow Union Ave. to end and turn right on Route 207 West. Follow 207 West to entrance to Stewart International Airport (on the right). Turn right on Breunig Road (entrance to Stewart complex). Take the first left onto Airport Center Drive. 33 Airport Center Drive is a brick office building on the right, at top of hill.
### Directory of Deans, Chairs and Administrators

<table>
<thead>
<tr>
<th>Campus</th>
<th>Ext.</th>
<th>Office</th>
</tr>
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<tbody>
<tr>
<td>New York</td>
<td>NY</td>
<td>(212) 346 &amp; Extension</td>
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<tr>
<td>Pleasantville</td>
<td>PLV</td>
<td>(914) 773 &amp; Extension</td>
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<tr>
<td>Briarcliff</td>
<td>BR</td>
<td>(914) 923 &amp; Extension</td>
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<tr>
<td>Hudson Valley Center</td>
<td>HVC</td>
<td>(845) 567-9284</td>
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<tr>
<td>White Plains</td>
<td>WP</td>
<td>(914) 422 &amp; Extension</td>
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<tr>
<td>Graduate Center</td>
<td>GC</td>
<td>(914) 422 &amp; Extension</td>
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<tr>
<td>Midtown Center</td>
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<td>(212) 346 &amp; Extension</td>
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<tr>
<td>World Trade Institute</td>
<td>WTI</td>
<td>(212) 346-1177</td>
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</table>

- Offices with the prefixes B, T, W & Y are located in 1 Pace Plaza, New York City.
- Offices with the prefixes A, D, F, G & I are located on the 4th floor West Wing in 1 Pace Plaza, New York City.
- Offices with a prefix P are located in 41 Park Row, New York City.

### Officers of Administration

**President**
Dr. David A. Caputo  
NY 1097 18th Floor  
PLV 3311 Choate House  
WP 4205 Aloysia Hall  
BR 2721 Dow Hall

**Provost and Executive Vice President for Academic Affairs**
Dr. Joseph Morreale  
NY 1956 18th Floor

**Vice President for Student Services**
Dr. Darnita R. Killian  
PLV 3705 Kessel Ctr.

**Executive Vice President for Finance and Administration & Treasurer**
Mr. Leonard Sippel  
BR 2720 Dow Hall

**Vice President for Information Technology/CIO**
Mr. Frank J. Monaco  
BR 2658 Dow Hall

**Vice President for Human Resources**
Ms. Yvonne Ramirez-Lesce  
NY 1525 18th Floor

**Vice President for Philanthropy**
Ms. Laura Fredricks  
NY 1397 18th Floor

**Vice President for University Relations**
Mr. Douglas J. Whiting  
NY 1396 18th Floor

**University Counsel and Secretary**
Mr. Stephen Brodsky, Esq.  
NY 1274 156 William St.

### ACADEMIC AFFAIRS

**Associate Provost**
Dr. John Sharkey  
NY 1710 18th Floor  
PLV 3397 Kessel Ctr.

Dr. Beverly Kahn  
PLV 3397 Kessel Ctr.

### Offices of Administration

#### ADMISSION

<table>
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<td>Admin. Ctr.</td>
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#### ADULT AND CONTINUING EDUCATION

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#### English for Professionals

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#### Pre-Graduate Program

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#### AFFIRMATIVE ACTION OFFICE

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#### ATHLETICS AND RECREATION

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<td>3797 Goldstein Fitness</td>
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<tr>
<td>PLV</td>
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<td>3272 Goldstein Fitness</td>
</tr>
</tbody>
</table>

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• Offices with a prefix P are located in 41 Park Row, New York City.

G = Graduate  
UG = Undergraduate
BARNES & NOBLE BOOKSTORE

Executive Director/Pace University
Ms. Mary Lieto
NY/PLV/WP 2706 Tead House

General Manager/B&N
Mr. Joe Cassano
NY/PLV/WP 1605/3761/4057

Store Managers
Mr. Wally Planell
NY 1605
Mr. Michael D’Napoli
PLV 3762
Mr. Rob Muhlrad
WP 4057

Distance Ed Textbooks
NY/PLV/WP 3761

CENTER FOR ACADEMIC EXCELLENCE

University Director
Prof. Millicent Paisley
NY 1894 P211
PLV 3721 Mortola Library

Tutoring Center
Dr. Claire Berardini
NY 1329 P204
Prof. Ross Christofferson
PLV 3721 Mortola Library

CAP Program
Prof. Danielle D’Agosto
NY 1997 P212
Dr. Michael Gillen
PLV 3666 Mortola Library

First Year Programming
Dr. Carlos Hernandez
NY 1219 P213
Prof. Susan Crawford
PLV 3645 Mortola Library

Academic Resources
Prof. Allyson King
NY 1798 P214
Prof. Susan Schmid
PLV 3849 Mortola Library

COOPERATIVE EDUCATION & CAREER SERVICES

Executive Director
Ms. Joan Mark
NY UG/G 1950 P1416
PLV/WP UG/G 3572 Gannett Ctr.

Directors Cooperative Education and Career Services
Ms. Maxine Sugarman
NY UG/G 1950 P1410
Ms. Jody Queen
PLV UG/G 3415/3363 Gannett Ctr.
GC G 4016/4187 1 Martine Ave.

Associate Director Cooperative Education and Career Services
Ms. Angelina Bassano
GC G 4016/4187 1 Martine Ave.

EVENING ADMINISTRATION

Mr. Howard Weishaus
PLV 3663 Miller 20A
Mr. Steven Shell
GC 4114 1 Martine Ave.

ENROLLMENT MANAGEMENT

Associate Vice President
Ms. Desiree Cilmi
NY UG/G 1781 P713

Associate Director
Ms. Dawn Kneipe
NY UG/G 1281 P715

FINANCIAL AID

Director of Financial Aid Systems
Ms. Noel Whearty
NY UG/G 1300 W109

Campus Director
Mr. Christopher Barto
NY UG/G 1300 W109
Mr. Mark Stephens
PLV UG/G 3751 Admin Ctr.

Associate Director
Ms. Christine Falzerano
WP G/Law 4050 Aloysius Hall
Mr. Daniel Robinson
PLV UG/G 3751 Admin Ctr.

Assistant Directors
Ms. Marian Friedmann
NY UG/G 1300 W109
Ms. Asiline Zayas
NY UG/G 1300 W109
TBA

HEALTH CARE UNIT

Co-Director
Ms. Karen Loll
PLV UG/G 3760 Lienhard 29A

Associate Director
PLV UG/G 3760 Lienhard 29A

PFOZHEIMER HONORS COLLEGE

Director
Dr. Bill Offutt
NY 1697 P301

INFORMATION TECHNOLOGY (Ext. DOIT or 3648)

Vice President /CIO
Mr. Frank Monaco
BR 2658 West Hall

User Services Dept-IMO Support/Educational Media
Mr. Frank Mannle
NY 1743 W205B

Computer Resource Centers
NY 1698 W202
PLV 3642 Willcox Hall
GC 4167 1 Martine Ave

Computer Systems Dept. (CSD)-Mainframe
Mr. Gerard Tarpey
BR 2804 West Hall

Information Technology Integration Dept. (ITID)
Mr. Frank Tramontano
BR 2729 West Hall

Client Support Office (CSO)-Network Card Installation / PC Sales
Mr. Ian Lazerwitz
BR 2689 West Hall

Customer Support Center – Help Desk-Work Orders-Ext. DOIT
(3648) or doit@pace.edu

Network Services Department (NSD)
Mr. Robert Yannone
BR 2715 West Hall

Document Services Dept (DSD)
Ms. Lucille J acarusi
NY 1328 Park Row Bsmt.
PLV 3784 Castleton St
GC 4313 GC557

Business Operations and Plans
Ms. Barbara Cunningham
BR 2724 West Hall

INTERNATIONAL PROGRAMS AND SERVICES

University Director
Ms. Jan N. Spears
NY 1368 W100
3447 Kessel Campus Ctr.

Assistant Director
Ms. J enifer J. León
NY 1368 W100
3447 Kessel Campus Ctr.

International Student Advisor
Ms. Juleen M. Morford
NY 1368 W100
3447 Kessel Campus Ctr.

Study Abroad Coordinator
TBA
NY 1368 W100
3447 Kessel Campus Ctr.

Assistant Director
Ms. J. Jeannie Wang
PLV WP 04432 1 Martine Ave.

LIBRARY

University Librarian
Mr. William Murdock
PLV UG/G 3382 Mortola Library

Associate University Librarians
Mr. Melvin Isaacson
NY UG/G 1366 Bimbaum Library
Mr. David T.S. Leighton
PLV UG/G 3503 Mortola Library
### MIDTOWN CENTER

**Director**
- Ms. Janet Kirman
  - MT
  - 1700
  - Suite 800

**Associate Director**
- Ms. Tami Claytor
  - MT
  - 1700
  - Suite 800

### OMBUDS OFFICE

**University Ombuds**
- Dr. John Barkat
  - NY
  - 1111
  - 41 P.R., 16th Fl
- BR
  - 1111

### PLANNING, ASSESSMENT, RESEARCH AND ACADEMIC SUPPORT

**Assistant Vice President for Planning, Assessment and Research**
- Ms. Barbara Pennipede
  - BR
  - 2699
  - Dow Hall

**Director of Academic Budgets**
- Ms. Alicia Elas-McNally
  - BR
  - 2797
  - Dow Hall

**Associate Director of Institutional Research**
- Ms. Marianne Hricay
  - BR
  - 2647
  - Dow Hall

**Senior Financial Analyst**
- Mr. David Pearlman
  - BR
  - 2881
  - Dow Hall

**Administrative Staff Associate**
- Ms. Eleanor Fein
  - BR
  - 2633
  - Dow Hall

### SECURITY

**Executive Director**
- Mr. Frank McDonald
  - PLV/BR
  - 2710/3400
  - Dow Hall
- NY
  - 1800
  - B Level

**Associate University Director**
- Mr. Vinny Beatty
  - PLV/BR
  - 2710/3400
  - Dow Hall
- NY
  - 1800
  - B Level

**Director of New York City**
- Mr. Richard G. Abbinanti
  - NY
  - 1800
  - B Level

**Director of Westchester**
- Mr. Dan MacSweeney
  - PLV/BR
  - 2710/3400
  - Dow Hall

### STUDENT ACCOUNTS AND REGISTRAR SERVICES

**University Director**
- Ms. Lisa Kyer
  - NY/PLV
  - 3741
  - Admin. Ctr.

**Associate University Director**
- Ms. Barbara McCarthy
  - NY/PLV
  - 3741
  - Admin. Ctr.

**Campus Directors of Student Accounts and Registrar Services**
- Ms. Margaret Jones
  - NY
  - UG/G
  - 1315
  - W107
- Ms. Annemarie Mcgrail
  - PLV
  - UG/G
  - 3741
  - Admin. Ctr
- Ms. Patricia Hayes
  - WP
  - 4035
  - Alyosia Hall

**Associate Director of Student Accounts and Registrar Services**
- Ms. Susan Weygent
  - GC
  - 4044
  - 1 Martine Ave.

### STUDENT EMPLOYMENT OFFICE

**Coordinators**
- Ms. Vanisha Gilja
  - NY
  - UG/G
  - 1630
  - 156 William St.
- Ms. Zelda Strong
  - PLV
  - UG/G
  - 3810
  - Costello House

### STUDENT SERVICES

**Counseling Services**
- Dr. Richard Shadick
  - NY
  - UG/G
  - 1526
  - 156 William St.
- Dr. Rosa Ament
  - PLV
  - UG/G
  - 3710
  - Admin. Ctr.

**Deans for Students**
- Dr. Marijo O’Grady
  - NY
  - UG/G
  - 1306
  - P907
- Dr. Kevin Banks
  - PLV
  - UG/G
  - 3351 Kessel Campus Ctr.

**Director Office of Multicultural Affairs**
- Dr. Denise Bilen-Santiago
  - NY
  - 1546
  - P907

**Director Office of Student Auxiliary Services/Financial Manager**
- Acting Director
  - Mr. Gary Faulkner
    - PLV
    - 3780 Kessel Campus Ctr.

**Directors Residential Life**
- Ms. Michelle Perez
  - NY
  - UG/G
  - 1295
  - 106 Fulton St.
- Ms. Debbie A. Levesque
  - PLV
  - UG/G
  - 3777 Kessel Campus Ctr.

**Director Student Development**
- Ms. Kelly Butler
  - NY
  - UG/G
  - 1590
  - P914
- Ms. Deanna Vatan
  - PLV
  - UG/G
  - 3861 Kessel Campus Ctr.

### T.A.P.

**University T.A.P. Officer**
- Mr. Christopher Remsen
  - NY
  - UG/G
  - 1321
  - W106C
- Ms. Denise Crick
  - NY
  - UG/G
  - 1321
  - W106C
  - (for advisement)

### WORLD TRADE INSTITUTE

**Executive Director**
- Ms. Donna Sharp
  - NY
  - 1925
  - 163 William St.

**Registrar/Bursar**
- Ms. Jane Valetta
  - NY
  - 1177
  - 163 William St.

**School of International Trade and Commerce Director**
- Ms. Sandra Nunez
  - NY
  - 1181
  - 163 William St.

**Language Center**
- Ms. Carmen Medina
  - NY
  - 1035
  - 163 William St.
# College/Schools of the University

## Dyson College of Arts and Sciences

**Dean**
- Dr. Michael Roberts  
  NY UG/G 1517 P1603 PlLV UG/G 3408 Choa 201A

**Associate Dean for Academic Affairs**
- Dr. Joseph Franco  
  PLV UG/G 3735 Choa 202A

**Associate Dean for Curriculum**
- Dr. Adelia Williams  
  PLV UG/G 3306 Choa 222N

**Assistant Dean for Finance and Administration**
- Ms. Carolyn Geisel  
  PLV UG/G 3407 Choa 204B

**Director of Advising and Mentoring**
- Ms. Mary Jo Prezioso  
  PLV UG 3718 Choate 208

**Director of Center for Community Outreach**
- Dr. Mary Ann Murphy  
  NY UG 1767 P1604 PLV UG 3842 Choa 210

**Director of International Programs**
- Dr. Betty Torrance  
  PLV UG/G 3948 Choa 224

**Director of Technology**
- Dr. Beth Gordon-Klingner  
  NY UG/G 1505 P1605B PLV UG 3924 Choa 206

**Academic Counselors**
- Ms. Tracy J avis  
  NY UG 1518 P1606
- Ms. Rosalie Gelso  
  PLV UG 3924 Choa 206

**Chairs/Directors**

### Biological Sciences
- Dr. Richard Schlesinger  
  NY UG/G 1797 Y33 PLV UG/G 3707 Marks 28

### Physician Assistant Program
- Ms. Kathleen Roche  
  NY UG 1357 Y31

### Chemistry and Physical Sciences
- Dr. Ellen Weber  
  NY UG/G 1502 Y33 PLV UG/G 3656 Marks 12E

### Communication Studies
- Dr. Barry Morris  
  NY UG 1620 P504
- Prof. Robert Klaeger  
  PLV UG 3792 Choa 250 B

### Criminal Justice and Sociology
- Dr. Joseph Ryan  
  NY/PLV UG/G 3674 Choa 124N PLV UG 3950 Choa 122N
- Dr. Margaret FitzGerald  
  (for Advisement) PLV UG 3950 Choa 122N
- Dr. Vincent Henry  
  (for Advisement) NY UG 1389 P1123

### Economics
- Dr. Anne Bynoe  
  NY UG/G 1709
- Dr. Alex Azarchs  
  PLV UG 3669 Choa 54W

### Environmental Science
- Dr. Ellen Weber  
  PLV G 3656 Marks 12E

### English
- Dr. Walter Srebnick  
  NY UG 1417 P1513
- Dr. Walter Roubicheck  
  (Associate Chair) NY UG 1588 P1516
- Dr. Rebecca Martin  
  PLV UG 3304 Choa 251W

### Fine Arts
- Prof. John Mulgrew  
  NY UG 1072 P1205A
- PLV UG 3675 Paton

### Forensic Science
- Dr. Melvyn Oremland  
  NY UG/G 1502 Y33

## Lubin School of Business

**Dean**
- Dr. Arthur Centonze  
  NY UG/G 1962 Section A PLV UG/G 3843 Goldstein 209 GC UG/G 4183 GC 518

**Associate Deans**

### Ms. Lynne Byrne
- NY UG 1986 Section G

### Dr. James Hall
- NY UG/G 1804 W443

### Dr. Peter Hoefer
- NY G 1990 W460

### Dr. James Russell
- NY UG 1992 W462 PLV UG 3716 Goldstein 212

### Ms. Lynette Wallis
- NY UG/G 1958 W437 PLV UG/G 3715 Goldstein Ctr. GC UG/G 4189 1 Martine Ave.

**Assistant to the Dean**
- Ms. J. eanne Arigo  
  NY UG/G 1964 W459

**Office of Graduate Academic Advisement & Student Development**

**Assistant Dean**
- Ms. Gemaine Hodges  
  NY G 1984 Section E GC G 4188 GC 516
### School of Business Administration

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<td>Ms. Denise Lucena</td>
<td>NY</td>
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<td>Academic Advisor</td>
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### Office of Undergraduate Academic Advisement

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<tr>
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<td>Program Manager</td>
<td>Ms. Jeannie Wang</td>
<td>NY</td>
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<tr>
<td>Academic Counselors</td>
<td>Ms. Amanda Miller</td>
<td>NY</td>
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<td></td>
<td>Ms. Paula Bacon</td>
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### Chairs/Directors

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<th>Department</th>
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<td>Dr. Rudolph Jacob</td>
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<td>Graduate Program Chair</td>
<td>Dr. Lewis Schier</td>
<td>NY</td>
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<td>Prof. Patricia Healy</td>
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<td>Finance and Business Economics</td>
<td>Dr. Michael Szenberg</td>
<td>NY</td>
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<td>Undergraduate Finance Program Chair</td>
<td>Prof. Matthew Morey</td>
<td>NY</td>
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<td>General Business</td>
<td>Ms. Lynne Byrne</td>
<td>NY</td>
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<td></td>
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### School of Computer Science and Information Systems

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<tr>
<td>Dean</td>
<td>Dr. Susan Merritt</td>
<td>NY</td>
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<td>Associate Deans</td>
<td>Dr. Dennis Anderson</td>
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<tr>
<td>Assistant Deans</td>
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<td>NY</td>
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<td></td>
<td>Ms. Bemice Houle</td>
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<td></td>
<td>Ms. Louise Kleinbaum</td>
<td>GC</td>
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<tr>
<td>Chair/Directors</td>
<td>Dr. Paul Benjamin</td>
<td>NY</td>
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<tr>
<td>Computer Science</td>
<td>Dr. David Sachs</td>
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<td>Information Systems</td>
<td>Dr. John C. Molluzzo</td>
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### SCHOOL OF EDUCATION

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<tr>
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<td>Dr. Janet L. McDonald</td>
<td>P413</td>
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<tr>
<td>Assistant Dean</td>
<td>Dr. Erik Morales</td>
<td>P418</td>
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<tr>
<td>Ms. Annjanet Woodburn</td>
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<tr>
<td>Faculty Chair–New York</td>
<td>Dr. St. John Delany</td>
<td>P422</td>
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<tr>
<td>Faculty Chair–Westchester</td>
<td>Dr. Rita Silverman</td>
<td>P3829</td>
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<tr>
<td>Director of Student Support Services</td>
<td>Ms. Linda Hamell</td>
<td>Buchsbaum</td>
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<td>Director of School Partnerships</td>
<td>Ms. Carol Corbin</td>
<td>Wright Cottage</td>
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<tr>
<td>Director of Student Support Services</td>
<td>Mr. Enrico Mayuga</td>
<td>P421</td>
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<td>Center for Case Studies</td>
<td>Dr. Rita Silverman</td>
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<td>Center for Economic Education</td>
<td>Dr. David Avdul</td>
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<td>Center for Literacy</td>
<td>Dr. St. John Delany</td>
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<td>Center for Urban Education</td>
<td>Dr. Margaret T. Boyle</td>
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### LIENHARD SCHOOL OF NURSING

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<td>Dr. Harriet R. Feldman</td>
<td>P307</td>
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<tr>
<td>Associate Dean for Academic Affairs</td>
<td>Dr. Sandra Lewenson</td>
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<td>Assistant Dean for Administration</td>
<td>Dr. Geraldine Colombraro</td>
<td>P307</td>
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<tr>
<td>Director, Center for Continuing Education in Nursing and Health Care</td>
<td>Ms. Judy Vallarelli</td>
<td>P307</td>
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<tr>
<td>Bachelor of Science</td>
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<td>Baccalaureate Program for RNs</td>
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### GENERAL INFORMATION

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<th>Campus Division Ext. Office</th>
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<tbody>
<tr>
<td>Dean</td>
<td>S. David Cohen</td>
</tr>
<tr>
<td>WP</td>
<td>LAW 4407 Preston 304</td>
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<tr>
<td>Associate Dean - Academic Affairs</td>
<td>Prof. Michelle Simon</td>
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<tr>
<td>WP</td>
<td>LAW 4258 Preston 324</td>
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<tr>
<td>Assistant Dean - Student Affairs</td>
<td>Ms. Angela D’Agostino</td>
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<tr>
<td>WP</td>
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<td>Assistant Dean - Student Affairs</td>
<td>Ms. Angela D’Agostino</td>
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<td>Associate Dean - Clinical Education</td>
<td>Prof. Vanessa Merton</td>
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<td>WP</td>
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<td>Assistant Dean - Graduate Studies</td>
<td>Prof. David Dorfman</td>
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<td>WP</td>
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<tr>
<td>Director of the Law Library</td>
<td>Prof. Marie Newman</td>
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<td>WP</td>
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<td>Assistant Dean - Career Development</td>
<td>Ms. Joy Beane</td>
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<tr>
<td>WP</td>
<td>LAW 4218 Glass 220-224</td>
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<td>Director of Admissions</td>
<td>Ms. Catherine Alexander</td>
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<td>WP</td>
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<tr>
<td>Director of Development and Alumni Relations</td>
<td>Mr. Christopher Rienteau</td>
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<tr>
<td>WP</td>
<td>LAW 4072 33 Crane Ave.</td>
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<tr>
<td>Director of Communications</td>
<td>Ms. Jennifer Vinci</td>
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<td>Ms. Nilda I. Rodriguez</td>
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*Campus Division Ext. Office*
The Pace Promise

GUARANTEED COURSE AVAILABILITY FOR GRADUATION IN FOUR YEARS

Graduating in four years is often a top priority of both students and families as they make decisions about a college education. Pace University is committed to making it possible for full-time students to complete their desired undergraduate degree within four calendar years following the date of their initial enrollment for First Year courses at Pace. *

PACE THEN PROMISES:

That a student can complete all requirements for her or his chosen undergraduate degree in four years without attending summer school. This may possibly include taking some evening courses;
To open closed courses or add additional sections when needed to maintain normal academic progress; and
To provide quality academic advising.

STUDENTS’ RESPONSIBILITY:

Be academically qualified for admission and choose a major by the beginning of the sophomore year;
Complete required academic planning with their academic counselor on a semester basis;
Maintain a 2.0 or higher (as required by the major) grade point average;
Each semester, register as a full-time student at the specified registration time, and enroll in the requisite number of and appropriate sequence of courses as indicated on the appropriate major worksheet; and
Satisfy and comply with governmental and Pace University eligibility requirements and financial, academic and disciplinary standards, policies, regulations and procedures.**

*Please be advised that transfer students (students seeking to transfer in 25 or more credits) and are not eligible to participate in this plan.
** Students who declare or change their major later than the start of their sophomore year, students who receive any failing grades, students who are required to take developmental courses, and students who fail to maintain normal academic progress, may lose their eligibility to continue participating in this plan.