Marianne Davy from the Educational Media Department gave a presentation on Pace Video Conferencing. Video Conferencing (VC) is available at the Pleasantville, Pace Plaza, Midtown, Graduate Center and Law School campuses. In some cases a Video Conference can be set up outside of the Pace network. The Video Conference can be set up to your specific conference needs. Session types allow you to determine a host site. The host site has the ability to transmit two video channels. Specialized equipment is located in the VC rooms to enhance your presentation. A multi-function networked Fax, Scanner, and Printer is located in each room as well as a Play and Record VCR. Video Conferences can be booked by going to the following website [http://www.pace.edu/videconference/](http://www.pace.edu/videconference/). If you would like more detailed information about this presentation including some tips on participating in a Video Conference please view the Video Conferencing power point presentation located under the September 2000 Meeting on the IMO Resource page.

Jermain Smith from the Server Support Office gave a brief presentation on Pace University’s new Fax Server. The new Fax Server allows the user to send and receive Faxes directly to/from each of our e-mail accounts. Other features include: Creating a user-managed phone book, Sending broadcast faxes, Routing incoming faxes to each user's mailbox via Direct Inward Dial (DID) connections. To request an account your department head or IMO must send an e-mail to [DoIT@Pace.Edu](mailto:DoIT@Pace.Edu) specifying the following: the User’s name, e-mail address, telephone extension, Department, Campus and Network printer (if applicable).

Jermain also demonstrated how to configure Netscape communicator for LDAP (Lightweight Directory Access Protocol) LDAP allows all of Pace’s faculty and student e-mail addresses to be stored in a global address book. Visit compinfo.pace.edu to view instructions on how to set up this global address book.

**Important Announcements**

◊ The Installation of President Caputo will be broadcasted live via Video Stream on Wednesday October 18th. The link is accessible on the main Pace web page [http://www.pace.edu](http://www.pace.edu). The link is currently titled **Installation Webcast**.

◊ The FSMAIL server has been upgraded. Each FSMAIL user has been given 10MB of space on this server.

◊ Document Services in New York and Pleasantville have been relocated. The New York Copy Center is located on the lower level of 41 Park Row. In the Pleasantville the Copy Center has been relocated to Castleton Street.

◊ The University has purchased a new Mainframe. The new mainframe will be installed in West Hall on the Briarcliff; the target date for this project is January 2001.