February 27, 2006

Dear Resident,

Happy New Year and welcome back! It’s almost that time again! Yes, you guessed it—Room Selection Daze 2006-2007 is coming and this time, it’s better than ever!

In March, be on the lookout for your own OHRL Status Invitation Letter, a Room Selection Instruction Guide, and a Re-application Form—all of which will be mailed to your campus mailbox. The instruction guide will provide you with step-by-step details about this year’s Room Selection Process, including dates and deadlines. Also, keep your eyes open for information sessions and residence hall tours.

To be eligible to participate in the Room Selection Process students must:

- Be a current University Housing Resident. Commuters may not participate in any portion of the Room Selection Process. Commuters interested in Housing for the fall may obtain a Housing Application at the Office of Housing & Residential Life in April.
- Have a $0.00 balance with the Office of Student Assistance (OSA). **REMEMBER** Second Installment is due on **March 15, 2006**. You must resolve your account by 5:00pm of the night you attend Room Selection.
- Pay a $150.00 Non-refundable Housing Pre-Payment Reservation Fee at OSA by the day you’re scheduled to choose your room. (You must present the OHRL Status Invitation Letter to the OSA office upon paying). You must bring your receipt to show payment of the $150.00 fee to Room Selection.
- Intend to register full-time for the Fall 2006 semester (12 credits for undergraduate students and at least 9 credits for graduate students)

To get a head start while you are waiting for the March Room Selection mailing, you may do the following:

- Plan your class registration for the Fall 2006 semester
- Correct any discrepancies regarding your financial balance with OSA
- Correct any discrepancies regarding your class standing with OSA
- Correct any discrepancies regarding your GPA with OSA
- Correct any discrepancies regarding your demerits with the Office of Housing & Residential Life

The Room Selection process is designed to give students an opportunity to choose their own housing accommodations. However, we cannot guarantee housing for every student and we want to remind you that Maria’s Tower rooms are not offered in the Room Selection Process. If you are interested in Pleasantville housing for fall 2006 semester, please contact their office at (914) 923-2791. **Again, be on the lookout for the March Room Selection mailing, as we are sure it will have the answers to all your questions!**

Sincerely,

Ms. Nadine Kelley, Chair
Community Development Committee
Office of Housing & Residential Life
Pace University – NYC